

**Letter of Agreement  
between the  
Novi Community School District  
and the  
Novi Education Association**

**Amendment to Article 24.B.**

All credits toward a higher track on Salary Schedule (Appendix B-1) shall be graduate semester hours as reflected on the transcripts (500 or higher in most cases), must have been taken after the most current degree earned (degree is conferred), must be related to education and/or your current position, ~~cannot be professional development hours~~, and they cannot be for undergraduate student intern (such as student teaching) earning a pass/fail grade.

**Professional development graduate credits will be accepted for advancement toward the higher track on the salary schedule when the course syllabus demonstrates rigor equal to the level of traditional graduate coursework.**

**Before enrolling in graduate level professional development coursework, the Teacher must complete the Graduate Level PD Credit Form and submit it to the Assistant Superintendent of Human Resources and the Novi Education Association President for approval and allow two weeks for processing.**

Novi Community School District



Gary Kinzer

9-2-21

Date

Novi Education Association



Heather Burnside

9-2-2021

Date