



NOVI COMMUNITY SCHOOL DISTRICT

PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING.

Board of Education 2022 Agenda

Dr. Danielle Ruskin
President

Mr. Paul Cook
Vice President

Mrs. Bobbie Murphy
Secretary

Mrs. Kathy Hood
Treasurer

Mr. Tom Smith
Trustee

Mr. Willy Mena
Trustee

Mrs. Mary Ann Roney
Trustee

Meeting Date: October 6, 2022
Educational Services Building
25345 Taft Road
Novi, MI 48374



NOVI BOARD OF EDUCATION

Regular Meeting: October 6, 2022

7:00 PM

AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. AWARDS/RECOGNITIONS/PRESENTATION**
 - A. National Principals' Month Resolution**
- V. REPORTS TO THE BOARD**
 - A. Non-Homestead Millage Report**
- VI. COMMENTS FROM THE AUDIENCE**
 - *Individuals who wish to address the Board must identify themselves, their address, and any organization they may represent*
 - *The Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting*
 - *Individuals who wish to address the Board shall direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees or members of the audience.*
 - *Behavior that is intemperate, abusive, defamatory or discourteous or that otherwise interferes with the orderly conduct and timely completion of the Board meeting is strictly prohibited.*
- VII. SUPERINTENDENT'S REPORT**
- VIII. ADMINISTRATIVE REPORTS**
- IX. BOARD COMMUNICATION**
- X. CONSENT AGENDA**
 - A. Approval of Minutes**
 - B. Approval of Field Trip(s)**
- XI. DONATIONS**
 - A. Robotics**
 - B. Athletics**
- XII. CLOSED SESSION**
 - A. For the purposes of negotiations [OMA Sect. 8(3)]**
- XIII. ACTION ITEMS**
 - A. Personnel Report**
 - B. Surplus Property**
 - C. Sex Education Advisory Board Process**
 - D. Novi Education Association 2022-23 Wage Agreement**
 - E. Novi Maintenance (International Union of Operating Engineers Local 324) 2022-25 Contract**
- XIV. INFORMATION AND DISCUSSION**
 - A. Raptor Visitor Management System Policy**
- XV. COMMITTEE REPORTS**
 - A. Government and Policy Committee**
 - B. Capital Projects Committee**
- XVI. ADJOURNMENT**

PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING

**RESOLUTION OF THE NOVI COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

October 6, 2022

Recognizing the month of October 2022 as “National Principals Month”.
Expressing support for designation of October 2018 as National Principals Month.

Whereas the National Association of Secondary School Principals, the National Association of Elementary School Principals, and the American Federation of School Administrators have declared the month of October 2021 as National Principals Month;

Whereas principals and assistant principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives as well as being entrusted with young people, the most valuable resource;

Whereas principals set the academic tone for their schools and work collaboratively with teachers and teacher leaders to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives;

Whereas the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

Whereas leadership is second only to classroom instruction among all school-related factors that contribute to what students learn at school, according to research conducted by the Wallace Foundation;

Whereas the NAESP National Distinguished Principals program honors exemplary elementary and middle level public, private, and independent school leaders as well as leaders from the United States Department of Defense Schools and the United States Department of State Overseas Schools, for outstanding leadership for student learning and the profession;

Whereas the NASSP National Principal of the Year program began in 1993 as a means to recognize outstanding middle level and high school principals who have succeeded in providing high-quality learning opportunities for students as well as their exemplary contributions to the profession;

Whereas the American Federation of School Administrators (AFSA) promotes the professional and occupational interests of public school principals, administrators, and supervisors across the Nation;

Whereas the celebration of National Principals Month would honor elementary, middle level, and high school principals and recognize the importance of school leadership in ensuring that every child has access to a high-quality education; and

Whereas the month of October 2021 would be an appropriate month to designate as National Principals Month: Now, therefore, be it resolved

That the House of Representatives—

- (1) honors and recognizes the contribution of school principals and assistant principals to the success of students in the Nation's elementary, middle, and high schools; and
- (2) encourages the people of the United States to observe National Principals Month with appropriate ceremonies and activities that promote awareness of school leadership in ensuring that every child has access to a high-quality education.

NOW, THEREFORE BE IT RESOLVED THAT:

the Novi Community School District Board of Education:

- (1) recognizes the month of October 2022 as National Principals Month; and
- (2) honors the contribution of Novi Community School District principals and assistant principals:
 - a) David Ascher, Novi Woods Elementary
 - b) Ryan Francis, Deerfield Elementary
 - c) Jennifer Murphy, Parkview Elementary
 - d) Adva Ringle, Orchard Hills Elementary
 - e) Katy Dinkelman, Village Oaks Elementary
 - f) Lisa Fenchel, Novi Meadows Elementary
 - g) John Brickey, Novi Meadows Elementary
 - h) Robert Baker, Novi Middle School
 - i) Angie Southworth, Novi Middle School
 - j) Emily Pohlonski, Novi Virtual
 - k) Nicole Carter, Novi High School
 - l) Ronald Kane, Novi High School
 - m) Andrew Comb, Novi High School

Ayes:

Nays:

Resolution declared adopted.

Bobbie Murphy, Secretary,
Board of Education

The undersigned duly qualified and acting Secretary of the Novi Community School District Board of Education of Novi, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Regular meeting held on October 6, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Bobbie Murphy, Secretary,
Board of Education

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Non-Homestead Millage Renewal Election

As a result of the Headlee Amendment and Proposal A legislation, this has had a huge effect on the Novi Community School District's three property tax millages:

- Operating millage (18 mills) on all properties except principal residences and those exempted by law.
- Operating millage (5.49 mills) on all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property.
- Recreation millage (0.98 mills) on all properties.

Tonight, Superintendent Mainka will talk the Board and community through this legislation and how it affects our District funding. The attached presentation summarizes the recreation millage, past, present and future.

**APPROVED AND RECOMMENDED AS
A REPORT TO THE BOARD**



Ben Mainka, Superintendent



Non-Homestead Millage Restoration Presentation

Novi Community School District
October 6, 2022

Different Property Types



When Proposal A was implemented in 1994, property was divided into two categories:

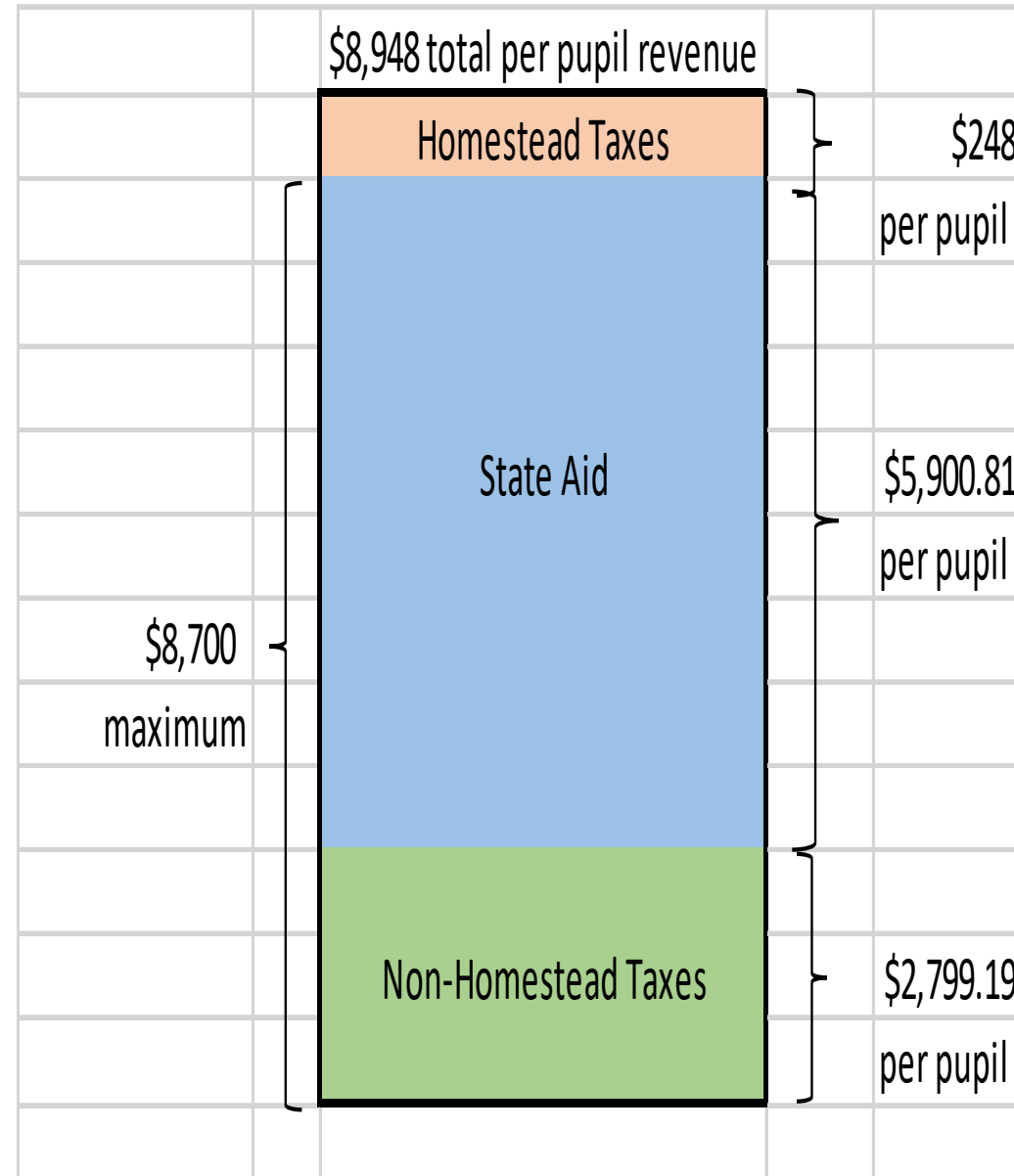
- ▶ Homestead - primary residence where you live
- ▶ Non-Homestead - businesses, rental property, vacation homes, etc.

Non-Homestead Millage



- ▶ The Non-Homestead Millage is the subject of this evening's discussion
- ▶ Non-Homestead Properties are levied at a rate of 18.0000 mills
- ▶ Non-Homestead Property taxes are remitted to the local municipality by business owners and sent directly to the school (the State is not in the middle)

Our supportive community funds the extra with homestead taxes



Headlee Amendment and Non-Homestead Millage



Richard Headlee

However, the Headlee Amendment limits property tax collections to the rate of inflation or 5%, whichever is less.

In periods of rapid property value growth like we are currently experiencing, the 18.0000 mills is required to be “rolled back” to limit the amount of property taxes a school district is allowed to collect.

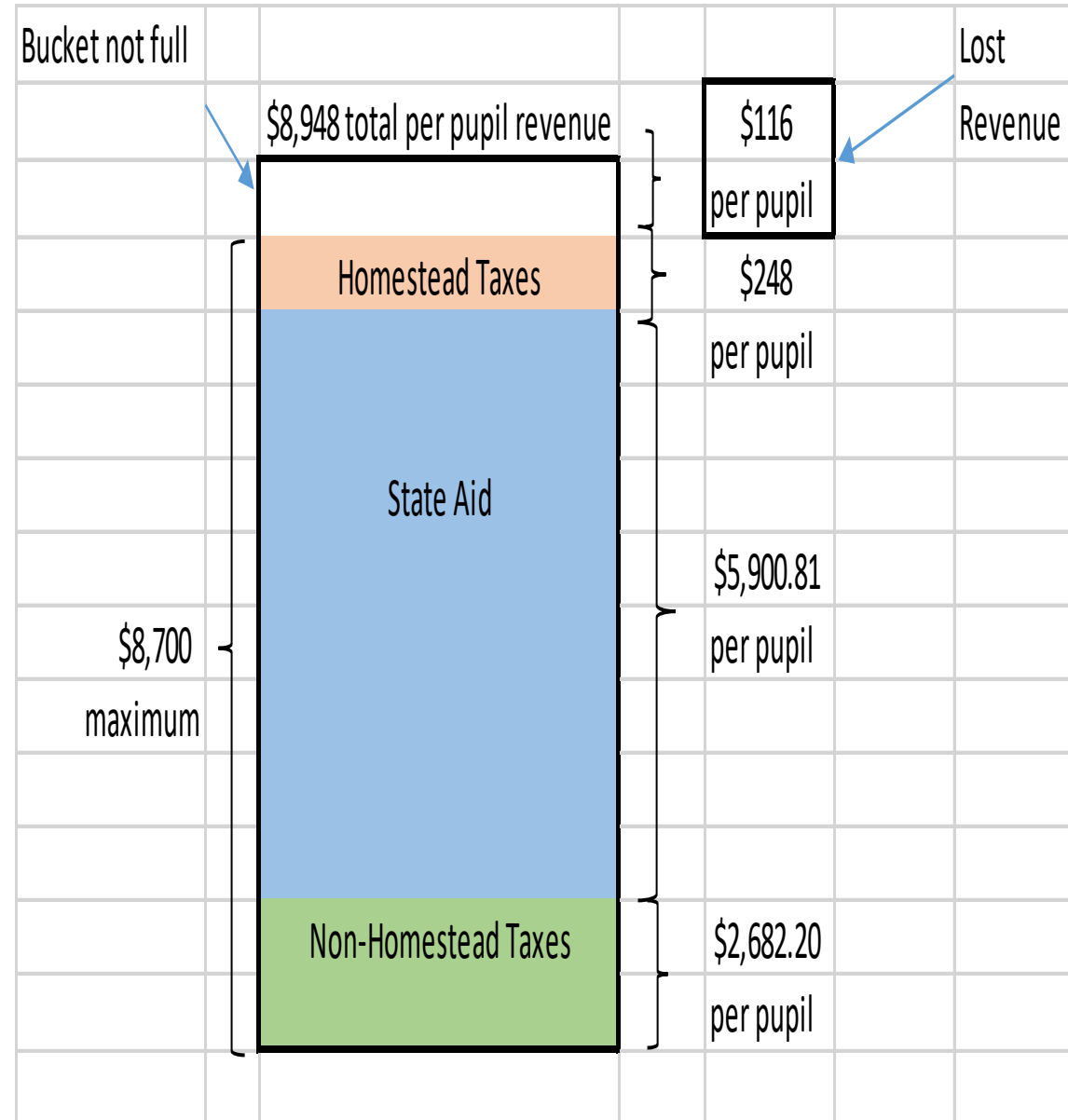
Headlee Amendment and Non-Homestead Millage



Over time, the Headlee Rollback has eroded our mills from 18.0000 to 17.2784 mills resulting in our bucket not being completely full.

The State is only committed to its part. It is up to each school district to fund its school at 18.0000 mills

This rollback equates to approximately \$775,800 of lost revenue each year and growing!



Potential Course of Action



- ▶ We may ask our voters to restore our non-homestead millage back to 18.0000 mills with our May 2023 election.
- ▶ We may also ask our taxpayers to approve a little extra over the 18.0000 mills as a “Headlee hedge” as a cushion against further millage erosion.
- ▶ We are only allowed by law to levy 18.0000 even with the “Headlee hedge”, so our taxpayers can have confidence that the maximum levy will only be 18.0000 mills
- ▶ This restoration of the non-homestead millage will allow us to continue to support the excellent academic programs that Novi Public Schools is known for.



Questions?

Comments?

Discussion?

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

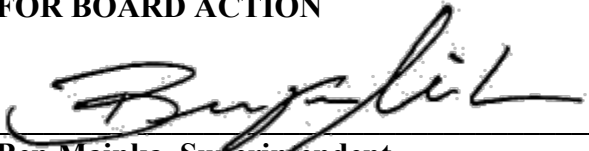
CONSENT ITEMS

- A. Approval of Minutes
 - a. Regular Meeting Minutes of September 22, 2022
- B. Approval of Field Trips
 - a. Novi High School Varsity Hockey January 2023
 - b. Novi High School Choir Trip February 2023

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



Minutes of a Regular Board Meeting, September 22, 2022
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, September 22, 2022, beginning at 7:00 PM.

Present: Dr. Ruskin, Mrs. Murphy, Mrs. Hood, Mr. Mena, Mr. Smith, Mr. Cook, and Mrs. Roney
by Roll Call Vote

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mr. Mena and supported by Mr. Cook that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

AWARDS/RECOGNITIONS/PRESENTATIONS

On October 18, 2021, Deerfield Elementary students participated in an all-day Kids Heart Challenge (FUN Challenge). All students participated and the challenge was coordinated by Mr. Danny Taylor, the physical education teacher at Deerfield Elementary.

The Novi Community School was contacted by Nicole Collia, of the American Heart Association, who announced that Deerfield had raised an extraordinary amount of donation for the American Heart Association through this event and earned a Top School Award.

Representatives from the American Heart Association are here tonight to present Mr. Ryan Francis, principal of Deerfield, and Mr. Danny Taylor with this prestigious award.

COMMENTS FROM THE AUDIENCE

There were two (2) comments from the audience regarding the American Heart Association Award this evening and Novi employment.

SUPERINTENDENT'S REPORT

Mr. Ben Mainka, Superintendent of Schools, reported that now that we are in our third week of school and everybody is settling in. He stated that he noticed a tremendous amount of kindness in our students as they walk through the halls and they are engaging with the adults. Mr. Mainka said that one example of this is that Mr. Gary, one of our bus drivers, had a birthday and the kids on his bus organized a plan to give him birthday cards and had signs at the bus stops, which really made his day.

Mr Mainka reported that on our Personnel Report tonight is Mr. McIntyre who has served our District very well for the past couple of years. He stated that we appreciate the work that he did for the district and his dedication. Mr. Mainka said that his position was posted last Monday and we will be moving through the process.

Mr. Mainka reported that the Novi Mental Health Alliance, in collaboration with the Novi Educational Foundation, the Novi Community Coalition, will be bringing the first ever Novi Parent Camp, actually a boot camp. He stated that it will be held at the Novi High School on Saturday, October 8. Mr. Mainka said that PJ Brady, founder of the Brave, Smart, Kind, Company and author of, soon to be released book, *Raising Kids to be Brave, Smart, and Kind*, will be the keynote speaker. He mentioned that there will be breakout session dealing with stress, mindfulness, college admissions, screen time, and many others.

Mr. Mainka said that at our last meeting he had asked about a Board work session to talk about the way our Board operates in relationship to the cabinet and the superintendent. He stated that it is an opportunity for us to establish norms and talk about the way that the Board wants to receive communication, the way we set-up our agendas that best serves the needs of the Board, about the different roles and responsibilities. Mr. Mainka said that he sent out a poll and the majority of the people can attend the work session on October 13, from 5:00 PM to 7:00 PM.

Mr. Mainka presented a graphic of the Village Oaks playground and showed the positive progress that is being made. He stated the they had talked about a timeline and September 26 being the target date for having the majority of the playground done. Mr. Mainka said that there are a couple of areas that can be utilized a few days later. He mentioned that there is a rubber surfacing that goes over a large portion of the playground and it has to cure for about 48 hours. Mr. Mainka reported that he is pleased with the progress and the VOICE PTO is arranging a ribbon cutting ceremony. He stated that George is working with the PTO on setting a date.

Mr. Mainka said that on October 3 is our first parent to parent book study. He mentioned that the book is *Screenwise* and the District and the Novi Public Library are plugging the book. Mr. Mainka reported that it will take place in the evening, at the library, and that he is looking forward to a good discussion.

Mr. Mainka stated that he would like to talk about the student Board representative. He shared a little history and a draft process for selecting the representative and said that he would truly like their feedback. Mr. Mainka mentioned that the administration would jointly determine the selection process and would recommend that candidate for an interview with the superintendent. He reported that an alternate would also be selected because oftentimes the representative might have another commitment and not be able to attend.

Mr. Mainka stated that this representative would go out to the other buildings and develop authentic ways of getting the student voice that they could share and report to the Board. He said that it would be like a liaison position. Mr. Mainka mentioned that if the Board has any feedback, please do not hesitate to contact him.

Mr. Mainka shared a draft document with the Board around the SEAB (Sex Education Advisory Board) process. He thanked Mr. Giromini for his work on this and stated that he was actually the mastermind behind it. Mr. Mainka reported that they brainstormed on what this would look like. He stated that he was not looking for approval, but wanted to go through this concept and get the Board's feedback and bring it back for approval on October 6.

Mr. Mainka reported that the law requires the Board to do two (2) things; one, the Board needs to vote on the two (2) co-chairs and; two, the law requires that the Board approve the process. Mr. Mainka went through the process outlined in the draft document. He stated that an interest survey would be sent out in October to gather a variety of information on interested people including describing their role and why they are interested in serving on the SEAB Board and a background on their experience and knowledge that might assist the committee in their work. Mr. Mainka mentioned that they would have to be willing to attend approximately four (4) afternoon or evening meetings each school year.

ADMINISTRATIVE REPORTS

Dr. Laura Carino, Assistant Superintendent of Human Resources, reported that they have been very busy in the Office of Human Resources. She stated that they held their first paraprofessional online job fair. Dr. Carino said that this was shared on social media earlier this week and that the majority of the slots were already taken for online screening. She mentioned that typically they have a hard time filling this position, so they are very excited about all the interest this has generated.

Dr. Carino reported that they have begun reaching out to the colleges and universities, so they can begin talking to their School of Education Departments to begin collaborative relationships and talk about recruiting high quality candidates who are very diverse. She stated that building those relationships is a priority for both Mr. Mainka and her. Dr. Carina said that they are looking forward to have great conversation with various organizations.

Dr. Carino reported that they are reviewing a lot of our policies and procedures and are going to be bringing some of that to the Board in October. She stated that these will be regarding the visitor and volunteer policies now that we have our new Raptor system, which is a visitor management system that was installed last year. Dr. Carino said that they are hopeful to get it up and running in the month of October.

Dr. Carino mentioned that they will be transitioning to a digital iChat form for all volunteers in school. She reported that instead of parents filling out paperwork, we will have an online Google form to make it easier for parent volunteers to volunteer in schools.

Mr. Mike Giromini, Assistant Superintendent of Academic Services, reported that Oakland Schools, our Intermediate School District, has refreshed their Teaching and Learning Council. He stated that people, in his roles in districts in Oakland County, meet monthly for the purpose of working together on common goals and improving teaching and learning across the county. Mr. Giromini said that it is a different way of doing things from what they have done in the past. He mentioned that it is a nice reboot and he is excited to learn together and contribute.

Mr. Giromini reported that on Tuesday they held their first Novi Instructional Leadership Team (NILT) meeting. He stated that the Oakland Community Health Network came and presented. Mr.

Giromini said that group works to connect families with low to now cost mental health resources and support. He mentioned that they make referral to them and the administrators were able to learn about the resources that this program offers. Mr. Giromini stated that in October they are going to come to a meeting with our counselors and social workers, so that we can take full advantage of what the program has to offer.

Mr. Giromini reported that yesterday we had a few volunteers from our Novi Rotary visit the early childhood center and read to the students. He stated that the beginning of the year and getting into the buildings, he knows the kids love the stories and we are appreciative of our volunteers' time and their support.

BOARD COMMUNICATION

Board members reported on the NEF pancake breakfast, the FONS donation, the MASA conference with David Arson and a Michigan State University 3-year student, Michigan statistics on Mental Health and guidance on staffing in schools, the OCSBA Meeting with Jason Russell the keynote speaker, TasteFest, and teachers leaving to go to other districts. Board members also reported on the fact that board members were not able to be in schools until this year, how we hired people seven to ten years ago is different than today for a number of reasons, retaining the teachers we have and make them feel appreciated, having a finance 101 workshop for families to help them understand, the field hockey game on Saturday at Novi High School, and field hockey beating Huron last week.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mrs. Murphy and supported by Mrs. Roney that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

DONATIONS

Robotics

Donations totaling \$10,500 were donated to sponsor the Frog Force FIRST Robotics team. These generous donations were given by the following sponsors:

Name	Reason	Check #	Amount
NISSAN	Donation	141956848	\$ 5,000.00
FIRST IN MICHIGAN	Donation	7219	\$ 3,000.00
FIRST IN MICHIGAN	Donation	7218	\$ 1,500.00
CHANGER &DRESSER	Donation	21582	\$ 1,000.00

It was moved by Mrs. Hood and supported by Mr. Cook That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

Community Financial Credit Union/Friends of Novi Schools (FONS)

The Friends of Novi Schools, a new organization supporting mental health, safety, and well-being, is presenting donations to the Novi Community School District buildings as listed below. These generous donations, totaling \$ 12,700.00, will be utilized in buildings K through 12:

Name	Where	Amount per Building	Amount
Zen Room Supplies	K-6 Buildings	\$500.00 per school	\$ 3,000.00
Calming Caddie Supplies	K-6 Buildings	\$500.00 per school	\$ 3,000.00
Student Sensory Items	K-6 Buildings	\$500.00 per school	\$ 3,000.00
Mental Wellness Books	Administration	30 copies Connections Over Compliance Books	\$ 700.00
First Aid Kits	All K-12 buildings	15 Kits per building K-12	\$ 3,000.00

It was moved by Mrs. Hood and supported by Mrs. Roney that the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

CLOSED SESSION

The Board of Education will move into a closed session for the following reasons:

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(2)].
- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session to discuss District land [OMA Sect. 8(3)].

It was moved by Mrs. Hood and supported by Mrs. Roney that the Novi Community Schools Board of Education move into a Closed Session for the purposes of negotiations to discuss real property.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

By Roll Call Vote

MOTION CARRIED

The Board went into the closed session at 8:24 PM and returned at 9:12 PM.

ACTION ITEMS

Personnel Report

Dr. Laura Carino, Assistant Superintendent of Human Resources, presented the personnel report.

It was moved by Mr. Cook and supported by Mr. Smith that the Novi Community Schools Board of Education approve the personnel report as presented.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

Land Swap

The Novi Community School District, the City of Novi, Plante Moran Cresa representatives, and respective attorneys have met several times since December 2020 for the purpose of discussing a land swap between the District and the city. The proposal was presented to and discussed by the Board on November 18, 2021.

Tonight, Mr. Ben Mainka provided the history behind the land swap and Mr. Kevin Donnelly, of Plante Moran CRESA, presented and explained the various properties considered in the Land Swap.

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Community School District Board of Education approve the Property Exchange Agreement as presented tonight.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Cook, Mr. Mena, Mrs. Roney, Mr. Smith, and Mrs. Hood

Nays: 0

By Roll Call Vote

MOTION CARRIED

INFORMATION AND DISCUSSION

Surplus Property

Under Board Policy 5004, Surplus Property - Equipment and Supplies, the Superintendent or Assistant Superintendent of Business and Operations is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal.

After a thorough review of musical instruments at the middle school, the attached list was compiled and a value of \$750.00 per instrument was determined.

This comes tonight as information and discussion and will come back before the Board for approval at the October 6, 2022 regular meeting.

ADJOURNMENT

It was moved by Mr. Mena and supported by Mr. Cook that the Novi Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mrs. Murphy, Mr. Mena, Mrs. Roney, Mr. Smith, Mr. Cook, and Mrs. Hood

Nays: 0

MOTION CARRIED

The meeting adjourned at 9:21 p.m. The next regular meeting of the Board is scheduled for October 6, 2022 at 7:00 p.m., at the Educational Services Building.

Bobbie Murphy, Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
September 8, 2016**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

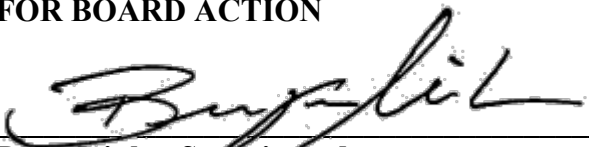
TOPIC: Varsity Hockey Field Trip to the Upper Peninsula, January 5-7, 2023

Mark Velucci, Varsity Hockey Coach, is requesting approval for the Novi High School Varsity Hockey Team to Play Hancock High School and Houghton High School on January 6 and 7, 2023. The team will travel to the upper peninsula. This is an annual trip that provides a wonderful team building experience.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

Dear Board of Education,

As has happened each year for the past nineteen plus years, the Novi High School Varsity Hockey team has again been extended an invitation to represent our school district in the Upper Peninsula.

We have been invited to play both Hancock and Houghton High Schools on January 6th and 7th. We are respectfully requesting permission from the Board, to allow our student athletes to attend this trip.

Our schedule will have us leaving early Thursday morning and returning on Sunday night. Our team has represented Novi Public Schools in an exemplary fashion every year we have traveled to the U.P. and will continue to do so in 2023.

We have also found that this annual trip has proven to be a wonderful team building experience for our student athletes and hope we can once again represent the Novi Community School District.

Respectfully,

Mark Velucci



Varsity Hockey

UP Trip Itinerary 2022/2023

Thursday 1/5/23

6:30am Load Bus
7:00am Bus departs Novi Ice Arena
10:00am Lunch/Jimmy Johns Gaylord 1429 W Main St. (989-448-2533)
4:00pm Arrive and Check-in Marquette Inn and Suites, 2472 US 41 Marquette, Mi (906-225-1300)
4:30pm Team Meal @ Casa Calbria (1106 North 3rd St, Marquette Jim or Phil Johnson 906-228-5012) (Amy) (906-369-2308)
6:00pm Return to Hotel
7:15pm Depart for rink and Team Meeting on Bus.
8:00-9:00 Skate at NMUor Lakeshore Arenas.
9:30pm Return to Hotel
10:00pm Snack (Bagel, Water, Gatorade)
10:45pm Lap Tops n Phones turned into Coach V.
11:00 TV and Lights Out

Friday 1/6/23

7:20am Wakeup Call—Captains knock on doors
7:30am Breakfast at Hotel (20 players)
8:00am Depart for Houghton
10-10:30am Arrive at Hampton
12:40pm Depart for Quincys
1:00pm Team Meal at Quincy Steak House (Pre-Order) (48660 Banfield, Dollar Bay, MI 906-482-2118) (Laura).
2:15pm Pre-Game Power Nap-Must stay in assigned rooms
3:00pm Yoga with Doc 30 Minutes (Hospitality Room)
4:00pm Subway Subs. Pre-Ordered and players pick up
4:45pm Team Meeting in Coaches Room
5:00pm Bus Depart for Houghton County Arena
6:30pm 15 min warm-ups

7:00pm	Game vs. Hancock
10:00pm	Bus back to Hotel
10:30pm	Dominos Pizza in Coaches Room
11:00pm	Phones turned into Coach V. Own Rooms with Lights Out

Saturday 1/7/23

9am	Wake up call---Coaches knock on doors
9:15am	Breakfast at Hotel (20?)
10:00am	Yoga with Doc (30 mins)
10:30am	Team Rest & Pack at hotel
10:15am	Bagels and Fruit in Coaches Room
11:00pm	Check out of Hotel & Load Bus
11:15am	Depart to Arena for Game vs Houghton @ Dee Stadium
12:30pm	On ice warm-ups 15 min
1:00pm	Game vs Houghton at Dee Stadium (Pasties or Pizza)
3:30pm	Depart for Marquette
5:30pm	Arrive and Check in at Marquette Inn and Suites
6:30pm	Depart for Arena (NMU vs ?)
7:00pm	Northern vs ??
9:00pm	Depart for Hotel
12:00pm	Curfew in Rooms (Keep your phones)

Sunday 1/8/23

7:00am	Wake Up Call
7:10am	Eat Breakfast
7:30am	Depart for Home
10:30am	Lunch in Gaylord at JJs
3:00pm	Arrive at Novi Rink

Oct 26th, 2022

Jan 5-8 2023

Date of Request (at least 6 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Mark Vellucci (Coach) Other Staff Members Attending: Travis Malott, Dan Szlaga Scott Usher

Have you coordinated this trip in previous years?: YES NO If yes, when? Last 8 years

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip

TRIP INFORMATION

Title of Field Trip: UP Hockey Trip
Date(s) of Trip: 1-5 - 1-8 (2023)
Field Trip Destination: Houghton, Mi

Departure Time: 7:00AM

Arrival Time:

Organization/Club/Course Name: Boys Hockey
School Days Missed (by students): 0

City/State: Novi, Mi

Departure Location: Novi Arena

Arrival Location: Houghton, Mi

Items included in cost: Self Funded

Trip Funded By: Hockey Program

TRANSPORTATION/LODGING

Method of Transportation (circle): **School Bus** Charter Bus **Private Car** **Walking** **Other**

School Bus: Tentative school bus confirmation made by _____ on _____ date

Charter Bus: Company Bianco Tours Contact Number: _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with field trip request. A copy of each driver's license, insurance and registration will also be required.

Lodging name: _____ **Contact Number:** _____

Number of students attending: 20-22 Number of Chaperones: 4-5

Cost Per Student: \$0 Funded By (circle): **Student** **Other:** Hockey Program

CURRICULUM

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

Team Bonding and play 2 Quality opponents

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

Achieves team bonding on a 8/10 hr bus ride

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the experiences they had on this trip?

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request.

Names of Chaperones: Mark Vellucci, Travis Malott, Dan Szlaga, Ryan Rabmowitz

Teacher's Signature



Assistant Principal's Signature

Atkins Director

Summary of Trip to Present to the Board of Education for Approval:

****Please consult the field trip checklist to ensure you have submitted all appropriate forms****

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: NHS Choir Field Trip, February 17-20, 2022, Chicago

Ms. Clair Schurig, Novi High School Choir teacher, is requesting approval for the Novi High School Choirs to travel to Chicago, Illinois. Students will perform at the top of the John Hancock Building. They will have the opportunity to work with the faculty at the Vandercook School of Music. Students will visit the Museum of Science, the Shedd Aquarium, and the Field Museum. They will also attend two Broadway Shows, the Blue Man group, and the Chicago Symphony.

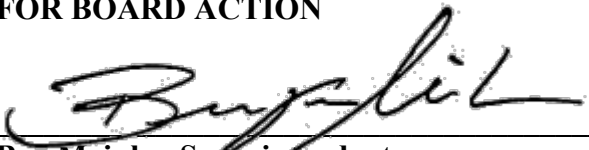
Student cost is estimated at \$1060.00 to cover transportation, lodging, breakfast and dinner, and access to all museums and shows. Students will miss two days of school for this trip.

This trip was last taken pre-COVID in March 2019. Upon approval of this trip, students will be provided with numerous fundraisers to help fund their trip.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the NHS Choir Trip to Chicago, Illinois on February 17-20, 2022.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: Chicago - Choir

Dates of Trip: February 17-20, 2023

Group: Novi High School Choirs

Sponsor: Claire Schurig

Summary:

In February, our choir students will have the opportunity to travel to Chicago for a couple of performance opportunities, as well as to experience the culture that Chicago has to offer. Students will perform at the top of the John Hancock Building, where they will also be able to take in the amazing sights of the city. They will also have the opportunity to work one on one with the choral faculty at Vandercook University for a full two hour clinic, where they will receive feedback and new approaches to music making, which they can bring back to the classroom. This will also be a culturally enriching experience for our students, as they will have the opportunity to take in the Museum of Science and Industry, Shedd Aquarium, and the Field Museum. They will also experience three live performances, including the Blue Man Group, and two Broadway shows: A Chorus Line and Les Miserables. The cost of the trip, which is around \$1,060, covers all aspects of the trip: meals, busing, lodging, and the enrichment activities we have planned. This will be a tremendous opportunity for our choir students, and one that will bring them back to Novi as more culturally enriched human beings.

The attached Field Trip form has been reviewed and approved by:


Principal


Assistant Superintendent for
Academic Services

9/8/22

2/17/23 - 2/20/23

Date of Request (12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Claire Schurig Other Staff Members Attending: Rebecca Park

Have you coordinated this trip in previous years?: YES NO If yes, when? 2019, '17, '15, '13

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

****It is required that one chaperone has previously coordinated an overnight trip****

TRIP INFORMATION

Title of Field Trip: Chicago-Choir Organization/Club/Course Name: NHS Choir
Date(s) of Trip: 2/17 - 2/20 School Days Missed (by students): 2/17/23
Field Trip Destination: Chicago, IL City/State: Chicago, IL
Departure Time: 6 am Departure Location: NHS
Arrival Time: 11:00 am Arrival Location: Chicago, IL
Cost per Student: ~ \$1,060 Items included in cost: Everything (see attached)
Trip Funded By: students pay

Please indicate which account number will be used to pay for:

Transportation: Account # _____ Guest Teacher(s): Account # _____ Trip Cost: Account # _____

TRANSPORTATION/LODGING

Method of Transportation (circle): School Bus Charter Bus Private Car Walking Other

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company _____ Contact #: _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with field trip request. A copy of each driver's license, insurance and registration will also be required.

Lodging name: Hampton Inn Address: 33 W. Illinois Contact #: (312) 832-0330

Number of students attending: ~35-40 Number of Chaperones: 5-10

Cost Per Student: ~ \$1,060 Funded By (circle): Student Other: _____

CURRICULUM

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

performing 4+ a cappella for feedback & clinic lessons, cultural enrichment.

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

Daily rehearsal, assessment, concert, evaluation.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

Amazing opportunity for students to work w/college faculty, perform in Chicago, experience culture Chicago has to offer.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the experiences they learned on this trip?

Reflection apply college clinic feedback to future performance!

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request.

Names of Chaperones: Claire Schurig, Rebecca Park + parent chaperone.

Claire Schurig

Teacher's Signature

[Signature]

Assistant Principal's Signature

Summary of Trip to Present to the Board of Education for Approval:

Please construct a paragraph that summarizes your trip

(See attached itinerary)
&
write up

****Please consult the field trip checklist to ensure you have submitted all appropriate forms***

In February, our choir students will have the opportunity to travel to Chicago for a couple of performance opportunities, as well as to experience the culture that Chicago has to offer. Students will perform at the top of the John Hancock Building, where they will also be able to take in the amazing sights of the city. They will also have the opportunity to work one on one with the choral faculty at Vandercook University for a full two hour clinic, where they will receive feedback and new approaches to music making, which we can bring back with us to our classroom. This will also be a culturally enriching experience for our students, as they will have the opportunity to take in the Museum of Science and Industry, Shedd Aquarium, and the Field Museum. They will also experience three live performances, getting to watch the Blue Man Group, and seeing two Broadway shows: A Chorus Line and Les Miserables. The cost of the trip, which is around \$1,060, covers all aspects of the trip: meals, busing, lodging, and all of the various enriching activities we have planned. This will be a tremendous opportunity for our choir students, and one that will bring them back to Novi as more culturally enriched human beings.



February 17, 2023 (Friday)

05:30 AM E Motor coach reports to Novi High School
24062 Taft Rd, Novi, MI

06:00 AM E Depart for Magnificent Mile
Breakfast en route (on own, encourage to bring breakfast)

11:00 AM C Arrive at Magnificent Mile
Time for shopping and lunch

02:00 PM C Meet at John Hancock Building

02:30 PM C Set up for performance

03:00 PM C Performance

03:30 PM C Time to see views

05:00 PM C ~~Depart for dinner~~ *Only Theatre*

05:30 PM C ~~Punch Bowl Social Dinner~~ *Charlie Line*

08:30 PM C Depart for the Hotel

Hampton Inn Downtown Chicago, 33 W. Illinois

Hotel check-in

Overnight at the hotel, security reports

February 18, 2023 (Saturday)

09:00 AM C Breakfast at the hotel

10:00 AM C Depart for clinic

10:30 AM C Clinic at Vandercook

12:30 PM C End of clinic, depart for Millennium Park

Lunch on own near Millennium Park

Free time in Millennium Park

02:30 PM Depart for Theater Tour

03:00 PM Theater Tour

04:00 PM Depart for Atrium Mall

Time for shopping

Dinner with cash allowance (\$20)

07:00 PM C Arrive at Cadillac Palace Theater

07:30 PM C Les Miserables at Cadillac Palace Theater

10:30 PM C End of show, depart for hotel

Overnight at hotel, security reports

February 19, 2023 (Sunday)

09:00 AM C Breakfast at the hotel

09:30 AM C Depart for MOSI

10:00 AM C Arrive at MOSI

Lunch on own

01:15 PM C Depart for Blue Man Group

02:00 PM C Blue Man Group

03:30 PM C End of Blue Man Group show

Depart for Navy Pier

Free time in Navy Pier

06:15 PM C Boarding for cruise

07:00 PM C Spirit Dinner Cruise

10:00 PM C End of cruise, depart for hotel

Overnight at hotel, security reports

February 20, 2023 (Monday)

09:00 AM C Breakfast at the hotel

10:00 AM C Depart for Shedd Aquarium

Time at Shedd Aquarium

Lunch on own

12:30 PM C Depart for Field Museum

1:00 PM C Time at Field Museum

03:00 PM C Depart for home

Dinner en route with cash allowance (\$20)



EDUCATIONAL TOURS
BY CORPORATE TRAVEL

Itinerary
Novi High School
Chicago
February 17 - 20, 2023

09:00 PM E **Approximate arrival at Novi HS**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Gifts to the District

A donation of \$1,000 was donated to sponsor our Robotics team.

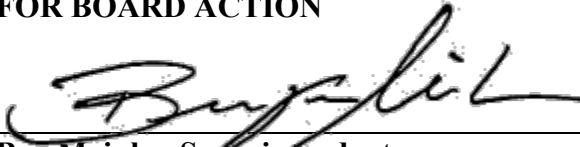
This generous donation was given by the following sponsor:

Name	Reason	Check #	Amount
MAGNA	Donation	015388	\$ 1,000.00

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Gifts to the District

The Athletic Boosters is presenting donations to the Novi Community School District Athletic Department as listed below. These generous donations total \$ 10,092.00.

Novi Athletic Boosters

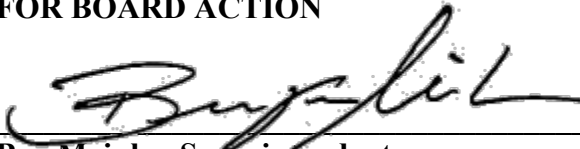
Sept-2022

Fall Grants		\$2,860	
	Football	\$1,600	Approved
	Field Hockey	\$360	Approved
	Volleyball	\$900	Approved
Team Spirit Wear Sales		\$5,087	
<i>(2021-2022 School Year)</i>			
	Basketball - Boys	\$652	Approved
	Basketball - Girls	\$475	Approved
	Cross Country - Boys	\$165	Approved
	Football	\$497	Approved
	Lacrosse - Boys	\$412	Approved
	Soccer - Boys	\$905	Approved
	Track - Boys (HS)	\$1,540	Approved
	Track - Boys (MS)	\$47	Approved
	Volleyball	\$393	Approved
School Beautification		\$2,145	
	Meadows Soccer		
	Stadium Locker Room	\$2,145	Approved
	Wall Art/Wraps		

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Moving to a Closed Session

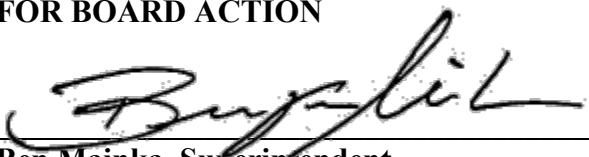
The Board of Education will move into a closed session for the following reasons:

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(2)].

RECOMMENDATION:

That the Novi Community Schools Board of Education move into a Closed Session for the purposes of negotiations.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Laura Carino, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Buttermore, Kristy	Adult Ed	ESL Teacher	New Hire	Hourly	10-07-22
Green, Joseph	HS/MS	Asst. Auditorium Manager	New Hire	Salary	10-07-22

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Rice, Lisa	NV	Virtual 2 nd Grade Teacher	Retired	01-31-23
Ball, Lynn	Career Prep	Teacher Consultant	Resigned	09-06-22
Giddings, Andrew	Adult Ed	ESL Teacher	Resigned	09-14-22

C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



**Benjamin Mainka
Superintendent**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATION

TOPIC: Surplus Property

Under Board Policy 5004, Surplus Property - Equipment and Supplies, the Superintendent or Assistant Superintendent of Business and Operations is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal.

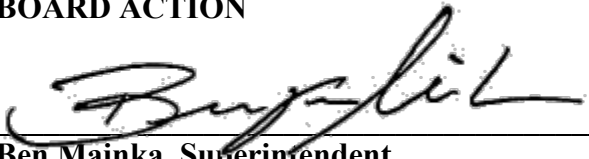
After a thorough review of musical instruments at the middle school, the attached list was compiled and a value of \$750.00 per instrument was determined.

This before the Board for information and discussion at the September 22, 2022 Board meeting. It comes tonight for Board approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the disposal of these obsolete, end of life, instruments by either selling them to the highest bidder, by donation to appropriate parties, or by proper waste removal.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

MEMO

September 2, 2022

Mr. Ben Mainka
Superintendent of Schools

RE: SURPLUS PROPERTY

As per board policy #5004 (Surplus Property), the Superintendent or Assistant Superintendent of Business and Operations is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donating to appropriate parties, or by proper waste removal.

Attached is a list of older music instruments at the middle school that are beyond their useful life. These instruments have been valued at \$750.00

The Business Office request the instruments be deemed surplus property beyond their useful life and sold for \$750.00 or exchanged for more serviceable musical instruments to be used at the middle school.

Thank you in advance for your consideration.



Gregory R. McIntyre
Assistant Superintendent of Business and Operations

Instrument	Brand / Make	Serial Number	Model
Bari Saxophone	Buescher	451004	
Bassoon	Leshner	1237	
Clarinet	Selmer Prelude	29403	
Clarinet	Bundy	1399073	
Clarinet	Boosey & Hawkes	208870	
Clarinet	Vito	2585	
Euphonium	Yamaha	4788	
Euphonium	Yamaha	165	
Euphonium	Yamaha	124676	
Flute	Toshio		
Horn	Conn (Single Horn)	620383	
Trombone	Bach	B91726	
Trombone	Conn	B0751	
Marching Snare Drum	Yamaha	NX-2263	MS-6113U
Marching Snare Drum	Yamaha	IH-4193	MS-514U
Marching Snare Drum	Yamaha	NY-1722	MS-514U
Marching Snare Drum	Yamaha	NY-1720	MS-514U
Marching Snare Drum	Yamaha	MS-6113U	NX-2244
Marching Snare Drum	Yamaha	NY-1717	MS-514U
Marching Snare Drum	Yamaha	NY-1685	MS-514U
Marching Snare Drum	Yamaha	IH-4217	MS-514U
Marching Snare Drum	Yamaha	NY-1712	MS-514U
Marching Snare Drum	Yamaha	OH04899	MS-6113U
Marching Snare Drum	Yamaha	OI-2951	MB-6116-U
Marching Bass Drum	Yamaha	OI-3091	MB-522U
Marching Bass Drum	Yamaha	NL-4386	MB-524U
Marching Bass Drum	Yamaha	NL-4535	MB-526U
Marching Tenors	Yamaha	QLM6087	NQ213U
Marching Tenors	Yamaha	LH-2874	MQ-6108U
StrobeTuner	Conn		
Electronic Keyboards	Yamaha	Various: 19 Total	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

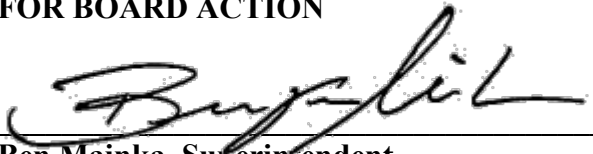
TOPIC: Sex Education Advisory Board Process

At the September 22, 2022 Regular Board Meeting, Mr. Ben Mainka, Superintendent of Schools, presented and discussed, with the Board, a Sex Education Advisory Board Membership Process. This process comes back before the Board tonight for approval.

Recommendation:

That in the Novi Community School District, the Novi Board of Education approve the Sex Education Advisory Board Membership Process as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



NCS D Sex Education Advisory Board Membership Process Fall 2022

Process Step	Target Date
Present the process outlined here to the NCS D Board of Education for informational review and approval.	9/22/2022 10/6/2022
Contact current SEAB members, inform them that we will be reconstituting the group to ensure we are compliant with all applicable laws. Inform them that they may again apply if they are still interested in participating.	10/7/2022
Share interest form with NCS D staff, families, and students in grades 10 and up. Also share with the broader community, including but not limited to places of faith, and health organizations. Terms of Service for SEAB: 3-year terms, up to 26 members.	10/10/2022
Interest form closes. Applicant review begins.	10/17/2022
Select SEAB members based on the following criteria: <ul style="list-style-type: none"> • Quality of application including relevant experience, vision, and particular interest in joining the SEAB. • At least half must be parents/guardians of current NCS D students. The majority of this set must not be employed by a school district. • Must include clergy and community health professionals. • Ensure representation across a variety of NCS D schools. • Teachers/staff from every level that sex education occurs • Other staff to include: Sex Education Supervisor, District Nurse, Asst. Supt. Academics, Oakland Schools Health Education Consultant • Target membership is 26 people, two of whom serve as the co-chairs. 	10/20/2022
Recommend co-chairs from established membership. <ul style="list-style-type: none"> • One is the Sex Education Supervisor. • One is a parent/guardian. 	10/20/2022
Present co-chairs for approval by the NCS D Board of Education. Present SEAB membership for information to the NCS D Board of Education.	10/20/2022
First meeting of SEAB. <ul style="list-style-type: none"> • At least two weeks' notice required. 	TBD

Anticipated SEAB Members List by Role

- Sex Education Supervisor (1)
- District Nurse (1)
- Assistant Superintendent of Academics (1)
- Grade 4-6 Teacher (1)
- Grade 7-8 Teacher (1)
- Grade 9-12 Teacher (1)
- Other Staff: Special Education, SSW, etc. (1)
- Oakland Schools Health Education Consultant (1)
- Clergy (2)
- Community Health Professional (1)
- Students (2)
- Parents (13)

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: NEA 2022-23 Wage Agreement

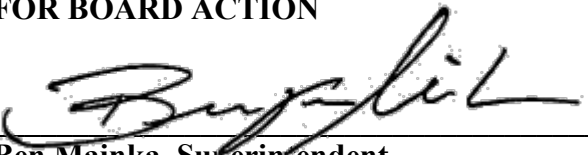
After meeting several times this summer with the Novi Education Association (NEA), a tentative agreement was reached on the wage reopener. The NEA has approved the agreement. It comes before the Board for approval this evening.

The NEA bargaining team was comprised of Grat Dalton, both Business Representative of the MEA, Heather Burnside, Kimberly Osmonson, and Matthew Burry. The District bargaining team included Ben Mainka, Superintendent; Dr. Laura Carino, Assistant Superintendent of Human Resources; and Greg McIntyre, Assistant Superintendent of Business & Operations.

Recommendation:

That in the best interest of the Novi Community School District, the Novi Board of Education approve the NEA wage agreement as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

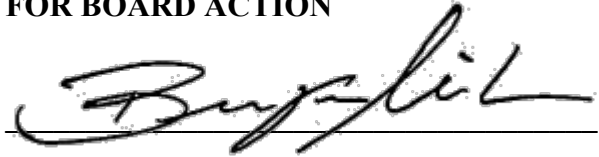
TOPIC: Recommendation for IUOE Contract

The IUOE and District bargaining teams met on several occasions to negotiate a new collective bargaining agreement. The current bargaining agreement expired on June 30, 2022. The contract was thoroughly discussed in a very collaborative environment during these bargaining sessions. A Tentative Agreement has been reached.

The IUOE bargaining team was comprised of Kevin Besonen and Adam Hutchinson, both Business Representatives of the IUOE, and Christopher Jordan. The District bargaining team included Ben Mainka, Superintendent; Dr. Laura Carino, Assistant Superintendent of Human Resources; Greg McIntyre, Assistant Superintendent of Business & Operations; Mike Dragoo, Director of Maintenance and Operations; Eric Hettel, Assistant Director of Maintenance and Operations; and Cindy Valentine, Director of Transportation.

RECOMMENDATION: That the Novi Community School District Board of Education approve the International Union of Operating Engineers (IUOE) Bargaining Unit contract agreement.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 6, 2022**

SUPERINTENDENT OF SCHOOLS

TOPIC: Raptor Visitor Management System Policy

The Governance and Policy Committee met on October 3, 2022 to review a sub-policy for Policy 7010, Volunteers. The sub-policy adds new language to the end of policy 2002, as stated below.

Policy 7010 - Volunteers

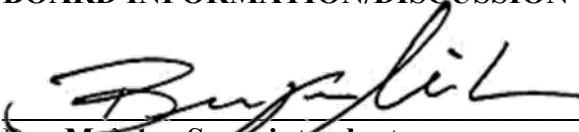
The Board encourages the use of volunteers to support the School District. Because the safety of the School District's students is of paramount importance, every individual volunteer is required to undergo a criminal background check through the Michigan State Police Internet Criminal History Access Tool (ICHAT) before s/he is permitted to volunteer, regardless of whether or not the volunteer will work directly with students. ICHAT criminal background checks will be performed annually for each volunteer.

No individual will be permitted to volunteer if s/he has been convicted of a misdemeanor described in, or a felony that is a "listed offense" as defined in, MCL [380.1535a](#) or MCL [380.1539b](#). If an individual has been convicted of a felony that is not a listed offense, as defined in MCL [380.1535a](#) or MCL [380.1539b](#), the individual may only be permitted to volunteer if the Board and the Superintendent both approve the volunteer assignment in writing. This policy does not grant any individual who passes an ICHAT background check with the right to be approved as a volunteer.

New Proposed Language:

Volunteers are required to produce a driver's license or state-issued identification card before being permitted to volunteer. The District will use the volunteer's driver's license or state-issued identification card to determine whether the prospective volunteer appears on the Michigan Sex Offender Registry or a comparable registry in another state. An individual who is identified as appearing on a state registry will not be permitted to volunteer that day. The District will review the specific circumstances surrounding the individual's inclusion on the list to determine eligibility to volunteer in the future.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION/DISCUSSION**


Ben Mainka, Superintendent