



Minutes of a Regular Board Meeting, December 15, 2022
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, December 15, 2022, beginning at 7:06 PM.

Present: Dr. Ruskin, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Absent: Mr. Cook by Roll Call Vote

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mr. Smith and supported by Mr. Cook that the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney

Nays: 0

MOTION CARRIED

CELEBRATIONS

Mr. Benjamin Mainka celebrated the two (2) Board members who are leaving and have served the community and the Board with integrity and did a fantastic job. He stated that he was honored to learn alongside Mrs. Hood and Mrs. Murphy. Mr. Mainka presented the two (2) Board members token of the District's appreciation of their service both as Board members and active parents in the District.

Board members celebrated the two (2) leaving Board members articulating their appreciation of their service through the rough issues and expressing their respect of the Board members' integrity.

Board Members celebrated Coach White and our ESports Team who are now the Michigan ESports State Champions. They thanked Coach White for starting this great opportunity for the kids and stated that studies show that kids who participate in ESports have a 91 percent improvement in socialization; 83 percent improvement in communication; 78 percent improvement in leadership skills; 73 percent improvement in mental health; and a 72 percent improvement in sportsmanship.

Board members expressed their appreciation of Coach White. Coach White introduced the members of their Michigan ESports State Championship team. He stated that team members learned a lot about careers in ESports and possible college scholarships.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available. They expressed their gratitude for their help, knowledge, and support.

It was moved by Mr. Mena and supported by Mr. Smith that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE

There were four (4) comments from the audience regarding the introduction of the teachers in attendance and thanking the outgoing Board members for their years of service.

ACTION ITEMS

Personnel Report

Laura Carino, Assistant Superintendent of Human Resources, presented for the Board's consideration the personnel changes.

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

Bid Package #10B – Novi Middle School

On Thursday, July 7 2022, the Novi Community School District Board of Education awarded the NCSD District Wide Card Access system contract to LaForge, LLC. The intent of the pricing was to apply to the interiors of the District Buildings.

The project team and LaForce, LLC had developed a project scope with the Novi Middle School for the retrofit existing interior doors. The project team has conducted a cost review of the scope of work and based up that review, they are proposing a contract amendment to be presented tonight and return for approval at the December 15, 2022 Board meeting.

Amend the contract incorporating added scope for buildings listed below, utilizing contracted unit pricing applied to access doors at the following buildings, per the attached cost quotations:

1. Novi Middle School	<u>\$560,348.00</u>
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Total this Amendment	\$560,348.00
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Original Contract Amount	\$ 291,722
Previous Amendments	\$1,495,672
Current Amendment	<u>\$ 560,348</u>
Amended Contract Amount	\$2,347,742

AMENDMENT RECOMMENDATION AMOUNT \$ 560,348

This comes before the Board tonight for information and discussion and will return for approval at the December 15, 2022 Board meeting.

It is the recommendation of the administration that the Novi Board of Education award the Telecommunications Phone System Upgrade Project to Logicalis, Inc. in the amount \$218,872.42 with

an additional \$32,830.87 will be budgeted and managed by the District as a project contingency.

The total project cost is \$251,703.29.

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School District Board of Education award the contract as listed for a total award of \$560,348 and authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond Fund.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

Security Camera Refresh

The District has scheduled a security camera refresh and expansion. The 332 existing cameras will be refreshed and an additional 238 cameras will be installed across the District. CBTS has prepared a solution with Hanwha cameras and mounts, industry leading camera and video management systems. Professional Cabling Solutions (PCS), who partner with CBTS, will be leading the installation.

The project scope of 570 cameras will cost \$550,890.30 (five hundred fifty thousand, eight hundred and ninety dollars and thirty cents) with a contingency of 10% bringing the total cost to \$605,979.33 (six hundred five thousand, nine hundred seventy-nine dollars and thirty-three cents). This pricing is based on the Lapeer Community Schools cooperative purchasing agreement.

This comes tonight for action due to the expected price increase in January.

It was moved by Mrs. Roney and supported by Mr. Mena that the Novi Community School District Board of Education approve the security camera refresh and expansion in the total amount of \$605,979.33 and authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond Fund.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

COMMITTEE REPORTS

Governance and Policy Committee

Mr. Smith, Board Trustee and Chair of the Governance and Policy Committee, reported that we did a great job in hiring Thrun for our policy and guidelines. He stated that they read through a few of the Board Operating Procedures and guidelines. Mr. Smith said they spent time on Monday going through the original Thrun document and the implementation, how we are going to actually go about changing the blue print and personalize/customize it for Novi. He mentioned that the target for completion is somewhere between three (3) to six (6) months.

Capital Projects Committee

Mr. Mena, Board Trustee and member of the Capital Projects Committee, reported for Mr. Cook stating that there was not much more that he could add to Mr. Donnelly's presentation this evening. He said that they did dig a little deeper into the land swap and covered some old business.

DEI Committee

Mrs. Murphy, Board Secretary and Chair of the Board DEI Committee, reported that it was the first

Committee of the Whole this morning at 7:30 AM. She stated that Mr. Mean, Mrs. Hood, Dr. Ruskin and Mike Giromini were in attendance. Mrs. Murphy said that she dissected the goals a little bit and talked about giving a bit more meat to it because it is more than a goal, it is an action and what that might look like. She mentioned that there is a meeting on Tuesday with Mr. Giromini and Mr. Mainka and there is going to be some interesting dialogue about potential, future revisions regarding the lens of equity in the District.

Mrs. Murphy reported that they talked about different strategies to address some of the gaps and figuring out what are the right questions to ask about why kids are struggling in certain areas. She stated that there were conversations around what we mean by Diversity, Equity, and Inclusion and what it is; how do we make sure we are all on the same page in terms of consistency throughout the District.

SUPERINTENDENT'S REPORT

Mr. Benjamin Mainka, Superintendent of Schools, reported that everyone is excited for the upcoming break. He stated that hopefully everyone can relax and rejuvenate over winter break, which starts Friday of next week. Mr. Mainka said that he really does think it is important for kids and teachers to have a break sometimes.

Mr. Mainka presented a quick legislative update with a couple of things that is typical of this time of year with the lame duck where outgoing legislators try to throw things in as they are exiting out the door. He reported that this year it is an exceptionally boring document and there are three (3) small bills and nothing of any major substance.

Mr. Mainka stated there is House Bill 577, requiring the Michigan Department of Education to develop resources for parents and guardian for children who are deaf or hard of hearing to be able to get a bit more resources. He said that House Bill 4733 provides an additional fixed annuity option for the state retirement system employees, especially new ones, access to one or more variable annuity options.

Mr. Mainka reported that the last bill is House Bill 6042, which requires school boards to work with local law enforcement and provide critical incident mapping data to assist them in case of an emergency on school grounds. He stated that this is something that Dr. Carino is already well ahead of the curve on and we have had this ball rolling for months now, so that we are able to obtain some grants for that.

Mr. Mainka reported that parents had some questions early on regarding some bus and transportation things that came up. He stated that it is always a hot topic at the beginning of the year. Mr. Mainka said that he would love to have technology to know, for example, when a child is going to be getting off the bus. He mentioned that there are some safety things that we talked about with our Security Consultants, but we are looking at new routing software and have been working with a statewide vendor and getting pricing through Oakland Schools. Mr. Mainka stated that this will open us up to options to allow for parents to then be able to have an app on their phone that will sync with PowerSchool, and be notified when their child is two (2) stops away.

Mr. Mainka reported that administration has been talking about different things and some discussion about the organizational chart. He stated that there are some needs that have been discussed across the

District and a few things to kind of sink our teeth into. Mr. Mainka said there were several positions that were in the budget since he started that the Board approved back in June. He mentioned that the high school is really running on shoe strings.

Mr. Mainka reported that their administrative team previously had another assistant principal, prior to COVID, and was never replaced. He stated that is a position that is in the budget, that we are looking to post, and we hope for a future approval. Mr. Mainka said that they had also talked about a Director of Curriculum and have been doing some internal workings with our administrative team. He mentioned that they are looking to post the Director of Curriculum and Assessment and also they have a need for leadership in their ELD population. Mr. Mainka stated that they will be looking at a Director of ELD combined with the state and federal programs including grants.

Mr. Mainka reported that he has a couple of quick announcements. He stated that he sits on the Chamber Board for Novi and wanted to share a save the date. Mr. Mainka said that they are hosting their annual Toast of the Town at the Suburban Showplace, on February 4, at 6:00 PM. He mentioned that the District will host a table and if anyone is interested to let him know.

Mr. Mainka reported that starting tomorrow morning, he is pairing up with Heather Burnside and starting the Listening Tours. He stated that they will start at Orchard hills and over the course of the next month and a half, they will be visiting all of the buildings. Mr. Mainka said that they will be talking about this over the course of the next month asking how we have support teachers. He mentioned they want to try and understand the problem and how they can support teachers better in their role

ADMINISTRATIVE REPORTS

Dr. Laura Carino, Assistant Superintendent of Human Resources, wished everyone a happy holiday and expressed her gratitude to staff for their hard work in September. She reported that they have done so much to get our students where they are today and do so much behind the scenes. Dr. Carino stated that they deserve a very well earned break and we are thankful of any members who are in the audience and giving up their own time to stay engaged. She thanked everyone for being here.

Dr. Carino thanked Mrs. Murphy and Mrs. Hood for their dedication and service to our students and staff. She reported that they have made very difficult decisions. Dr. Carino stated that she is grateful for their leadership and support of everyone in Novi. She wished them all the best.

Mr. Mike Giromini, Assistant Superintendent of Academic Services, echoed his colleague's sentiments. He reported that teaching is hard work, taking care of kids is hard work, and it has been a fantastic fall, but everyone deserves this break that is coming. Mr. Giromini stated that he looks forward to an awesome 2023. He expressed his deep, heartfelt thanks to Bobbie and Kathy for their leadership, their support, their guidance, and their service to our community. Mr. Giromini said that as a Novi resident, he is very proud of that and he appreciates everything they have done.

Mr. Giromini recognized Jeff. Dinkelman, our Director of Student Growth and Accountability, for facilitating a data meeting last week with our elementary principals. He reported that it focused on iReady statistics, really working hard to continue to build capacity to better meet the needs of our kids,

and to use evidence and data to do that. Mr. Giromini stated that he appreciated Mr. Dinkelmann leading that work.

Mr. Giromini reported that he visited a classroom or two (2) at the end of last week including our Algebra 2 classes and serving as a guest evaluator for their projects. He stated that they were designing elementary playgrounds inclusive of conic sections and having to talk about the mathematics behind what they were designing. Mr. Giromini said that he had a ton of fun and it was very nice to actually have that experience and engage with those kids.

BOARD COMMUNICATION

There were no Board communications this evening.

CLOSED SESSION FOR SUPERINTENDENT EVALUATION

The Board of Education will move into a closed session for the following reasons:

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of an evaluation [OMA Sect.8(1)(a)].

It was moved by Mr. Smith and supported by Mrs. Murphy that the Novi Community School District Board of Education move in a closed session for the purposes of an evaluation.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

The Board went into a Closed Session at 8:30 PM.

The Board returned from the Closed Session at 9:22 PM.

APPROVAL OF SUPERINTENDENT PROFESSIONAL PRACTICE RATING

The Novi Community School District Board of Education met with Mr. Mainka to review his self-reflection and come to a consensus on the Professional Practice Rating presented in the self-reflection.

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Community School District Board of Education approves the Superintendent Professional Practice Rating of highly effective.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

ADJOURNMENT

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School District Board of Education meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Cook, Mrs. Hood, Mrs. Murphy, Mr. Mena, Mr. Smith, and Mrs. Roney
Nays: 0

MOTION CARRIED

The meeting adjourned at 9:25 p.m. The next regular meeting of the Board is scheduled for January 12, 2022 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary