



**Minutes of a Regular Meeting, July 14, 2022
Novi Community School District
Board of Education**

A Regular Meeting of the Board of Trustees of Novi Community School District was held on Thursday, July 14, 2022, beginning at 7:00 PM.

Present: Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Murphy, Mrs. Roney, and Mrs. Hood

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mrs. Murphy and supported by Mrs. Roney that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Murphy, Mr. Mena, Mr. Cook, Mrs. Roney, and Mrs. Hood

Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE

There were three (3) comments from the audience regarding the Village Oaks playground and one (1) regarding the Bond projects, summer work and transportation.

INTERIM SUPERINTENDENT REPORT

Mr. Giromini, Interim Superintendent and Assistant Superintendent of Academics, reported that he began his roles on July 1, 2022 and has enjoyed a warm welcome from many staff members and community members. He expressed his appreciation and gratitude to the team at the Educational Services Building for their support during this transition. Mr. Giromini stated that he met with some Office of Academic team members and discussed plans for professional development and welcoming the new teachers in the fall. He said that they will continue those conversations throughout the summer.

Mr. Giromini mentioned that he had the opportunity to attend a meeting on the Bond Projects and where we are with the different projects, what is coming up, and what is in progress. He reported that he toured the Meadows project and it is amazing, then visited the high school and looked at the secure entrances. Mr. Giromini stated that Mr. Brickey, interim Assistant Superintendent of Human Resources, guided him on these tours. He said that he finished the tours with the ROAR Center and then had a nice visit with Julie Farkas, the Director of the Novi Public Library.

ADMINISTRATIVE REPORTS

Mr. McIntyre, Assistant Superintendent of Business and Finance, reported that the governor signed the School Aid Budget and he was very interested to find out how they were going to work the funding for Special Education. He stated that he was pretty much spot on as to the what he

thought the funding would be that we would receive for 2022-2023. Mr. McIntyre stated that there are some new things that may be coming our way, several hundred thousand dollars for mental health and another seven hundred thousand for school safety. He said that these funds will strengthen our 2022-2023 budget. Mr. McIntyre mentioned that the house and the senate are holding sessions on Wednesday, July 20 at noon, if anyone wants to login and learn more about the intricacies of the budget.

Mr. John Brickey, Interim Assistant Superintendent of Human Resources and Principal of Novi Meadows, reported that they have slightly adjusted the search timeline for the full-time superintendent of HR. He stated that this will allow Mr. Mainka to be fully involved in the search for that person. Mr. Brickey said that they are hopeful to have a recommendation to the Board by the August 18 meeting. He welcomed Mr. Giromini and Mr. Mainka and stated that we are happy that they are here.

BOARD COMMUNICATION

Board members commented on the Feed the Need needing help delivering lunches and it only takes an hour of your time. They also commented on the fact that it is audit season and Mr. McIntyre's team has been working with Plante Moran on this, specifically looking at the ESSER funds and programs. It was mentioned that the Board should expect the pre-audit letter any day now.

Board members also commented on when Deerfield was built and they did not have a playground either just like Village Oaks now. It was stated that our District does take play seriously and is invested in it not only with play, but how to play through Play Works 360. Board members stated that the playground will be done by the end of September.

Board members reported that an email sent today brought the playground to the Board's attention and members of the Capital Projects' team are very aware and the Board is asking for bi-weekly reports, so it is on their radar.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mr. Smith and supported by Mr. Mena that the Novi Community Schools Board of Education that the Board of Education approve the consent items as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Murphy, Mrs. Roney, and Mrs. Hood

Nays: 0

MOTION CARRIED

ACTION ITEMS

Personnel Report

Mr. John Brickey, Interim Assistant Superintendent of Human Resources, presented the personnel report.

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community Schools Board of Education approve the personnel report as presented.

Ayes: 7 Dr. Ruskin, Mrs. Hood, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney, and Mrs. Murphy

Nays: 0

MOTION CARRIED

Superintendent Contract

The Board of Education has concluded the Superintendent Search process. A Board appointed committee met to enter into contract negotiations with Mr. Ben Mainka. Tonight, the Board presents the attached resolution entering into a contract with Mr. Mainka to engage his services as Superintendent from July 15, 2022 through June 30, 2025.

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Community School District Board of Education approve the attached resolution engaging the services of Mr. Ben Mainka as Superintendent of the Novi Schools for the period from July 15, 2022 through June 30, 2025.

Ayes: 7 Dr. Ruskin, Mrs. Hood, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney, and Mrs. Murphy

Nays: 0

MOTION CARRIED

2022-2024 Administrative Contract Renewal

The administrative contracts of the following administrators expire on June 30, 2023. Based on their evaluations and their job performance, it is recommended that the Superintendent be authorized to extend the following administrative contracts through June 30, 2024. Any potential increases in compensation will be determined at a later date and brought to the board for approval.

It was moved by Mrs. Hood and supported by Mrs. Roney that the Novi Community School District Board of Education authorize the contract extensions as noted above.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Hood, Mrs. Roney, and Mrs. Murphy

Nays: 0

MOTION CARRIED

Bid Package #7B – ROAR Center Renovation – Phase 2

On Thursday, June 23rd 2022 at 1:00 PM, sealed bids were received and publicly opened. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc., and interested bidders.

The project team conducted post bid interviews with each of the following, qualified bidders. Based on the team's review and due to long lead times, they are proposing the following recommendations for Board action tonight.

It was moved by Mr. Cook and supported by Mr. Mena that the Novi Community School District Board of Education, award contracts to the companies listed and in the amounts listed for a total award amount of \$636,403.00. Further, that the Assistant Superintendent of Business and Operations be authorized to expend the funds from the 2019 Capital Projects Fund

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Murphy, Mrs. Roney, and Mrs. Hood

Nays: 0

MOTION CARRIED

Bid Package #10B – District Wide Exterior Card Access HS4

On Thursday, June 23rd 2022 at 1:00 PM, sealed bids were received and publicly opened. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc., and interested bidders.

The project team conducted post bid interviews with each of the following, qualified bidders. Based on the team’s review and due to long lead times, they are proposing the following recommendations for Board action tonight:

It was moved by Mr. Cook and supported by Mrs. Hood that the Novi Community School District Board of Education, award the contract to Construction Solutions and in the amount of \$291,722.00.00. Further, that the Assistant Superintendent of Business and Operations be authorized to expend the funds from the 2019 Capital Projects Fund.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Murphy, Mrs. Roney, and Mrs. Hood

Nays: 0

MOTION CARRIED

ADJOURNMENT

It was moved by Mr. Smith and supported by Mr. Cook that the Novi Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Murphy, Mr. Roney, and Mrs. Hood

Nays: 0

MOTION CARRIED

The meeting adjourned at 8:15 p.m. The next regular meeting of the Board is scheduled for August 18, 2022 at 7:00 p.m., at the Educational Services Building.

Bobbie Murphy, Board of Education Secretary

An online recording of this meeting is available on YouTube and on the District Website: novi.k12.mi.us