

**Letter of Agreement  
between the  
Novi Community School District  
and the  
Novi Education Association**

**Staff Meeting Attendance**

**Staff who are assigned to teach at two traditional in-person building(s) or teach at an in-person building as well as at Novi Virtual School may attend staff meetings for both buildings. Because staff may need information from both assigned administrators, staff may choose to attend more than the contractual number of meetings.**

**The 2020-2023 NEA/NCSD Contractual Agreement Language:**

*Article 15. E. 2.*

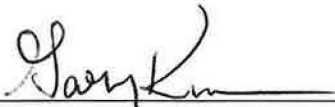
*It is the responsibility of each Teacher, as well as the Board, to provide the highest quality educational program practicable for every student in the District. This includes...attendance at up to three staff/department/grade level/PLC meetings per month with no more than twenty-four (24) over the course of the year (excluding meetings called to address emergencies); type of meeting (staff/department/grade level/PLC) will be determined by the building administrator as he/she evaluates the needs of the building; one meeting per month must be a PLC.*

*Article 15. F.*

*Teachers, whose time is split between two (2) schools by nature of their assignment, shall be assigned to one (1) building for purposes of attendance at building staff meetings, except upon special request from the second building administrator.*


**When staff attend more than three (3) staff meetings/PLC meetings (outside the instructional day) within a month or exceed twenty-four (24) over the course of a school year, they may submit a Supplemental Pay Form for payment at the rate of \$25 per staff meeting/PLC beyond the contractual expectation.**

**Novi Community School District**

  
\_\_\_\_\_  
Gary Kinzer

3-16-22  
\_\_\_\_\_  
Date

**Novi Education Association**

  
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Heather Burnside

3-16-2022  
\_\_\_\_\_  
Date