# NOVI COMMUNITY SCHOOL DISTRICT, MICHIGAN

FINANCIAL STATEMENTS

JUNE 30, 2008

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### Independent Auditor's Report

To the Board of Education of the Novi Community School District, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of the Novi Community School District, Michigan as of June 30, 2008 and for the year then ended, which collectively comprise the School District's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the Novi Community School District, Michigan's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of the Novi Community School District, Michigan as of June 30, 2008, and the changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 3 through 15 and page 49 are not required parts of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

### DOEREN MAYHEW

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Novi Community School District, Michigan's basic financial statements. The accompanying other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 11, 2008 on our consideration of the Novi Community School District, Michigan's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

DOEREN MAYHEW

Down Waylow

November 11, 2008 Troy, Michigan

### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### Introduction

The Novi Community School District's (the District) financial year is from July 1st through June 30th. Each year the District's financial records are audited by a third party independent auditor and the results are published. The audit is performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* as issued by the Governmental Accounting Standards Board (GASB). These standards require the inclusion of meaningful and useful data which broaden the reader's understanding of the District.

#### **District Characteristics**

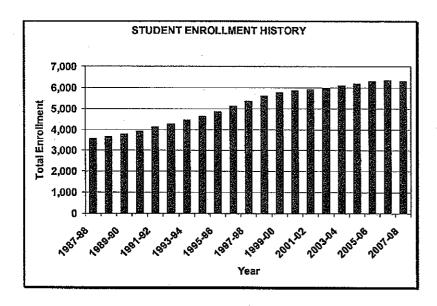
The Novi Community School District is an independent school district operating under the laws of the State of Michigan and is governed by an elected (at large) seven-member Board of Education. The District is located in southern Oakland County and encompasses 17.9 square miles with the vast majority of its area within the City of Novi except for a small parcel of land in the City of Wixom. The District has seen and continues to see growth and development of both its residential and non-residential properties.

The District has five (5) elementary schools, grades K-4; one (1) upper elementary school, grades 5-6; one (1) middle school, grades 7-8; and one (1) high school, grades 9-12. All eligible schools are accredited by the North Central Association of Colleges and Schools (NCA) and one school, Novi High School, has achieved recognition as a National Blue Ribbon School. The District also has a pre-school building, Board of Education office, a transportation facility, and a maintenance facility.

### **Enrollment**

As shown in the following chart the District's student population grew from 3,303 in 1985-86 to 6,324 in 2007. In 2007-08, the District experienced a slight reduction of 14 students. The projection for 2007-08 shows a decrease of 54 students. Enrollment projections are completed annually. In each five year interval, the District convenes a citizen's committee and performs a comprehensive enrollment projection analysis. Information used to complete this analysis consists of housing data (both current and proposed), economic factors, land availability and zoning, and the assistance of Michigan State University's analysis of the District's births and cohort survival ratios. To date, the studies have proven to be accurate in planning for future facility needs.

### **Enrollment** - Continued



### **Tax Structure**

Per the Tax Code of the State of Michigan, public school districts levy taxes on two types of property: Homestead (residential) and Non-Homestead (non-residential). In addition, the State of Michigan levies a fixed 6.0000 mills against these properties. The tax levies are applied against the Taxable Value of properties or approximately 50% of the market value of the properties. A complete analysis of the tax levies can be found in the "Other Supplemental Information" portion of the audit.

In 2008, the District levies against these two property classifications can be summarized below:

Tax Description	<u>Homestead</u>	Non-Homestead
General Operating	3.8649	18.9800
Sinking Fund	.4932	.4932
All Debt Millage	5.6600	5.6600
TOTAL	<u>10.0181</u>	<u>25.1332</u>

### Curriculum

Novi Community School District has an extensive academic and extra-curricular program that provides comprehensive educational, athletic, and organizational opportunities to students from pre-school age through high school. An extensive curriculum, based predominantly on the Michigan Curriculum Framework and enriched with additional programs for all ages is ranked among one of the State's highest in terms of achievement levels and success rates (high school graduation, college entrance, above average scores on state and national tests).

### **Curriculum** - Continued

No Child Left Behind (NCLB), a federal law enacted in 2001, issued directives to states to require Adequate Yearly Progress (AYP) for its districts and schools within them such that all students would meet 100% proficiency in English/language arts (reading and writing) and mathematics by 2014. States were required to establish a way to measure each district and school, and students within each school's demographic strands based on proficiency on the state's academic assessment (in Michigan, this assessment is the Michigan Educational Assessment Program, or MEAP). Michigan also established a report card system. The report cards for Novi Community Schools' reflect that all eight schools received A's. MEAP scores for Novi's schools remain within the top 3-5 districts in the county out of 28 school districts and always well above the state averages.

There are two important notes to add to NCLB and AYP. The first is that it is important that MEAP (a set of tests), and through its AYP, only measures a small part of the broad range of academic achievement students demonstrate. As a result, though our District scores are consistently very high, the District also feels compelled to advocate for a broader representation of what our students actually do. Hence, we continually showcase the superb achievements our students have contributed to our community and to their futures. All academics as well as the arts, physical fitness, etc. are described. We feel strongly that this broad representation of achievement captures the integrity of why we educate in the first place - to develop an informed citizen who participates in and supports a vibrant Democracy.

The second critical note to express here is the disregard that NCLB has on including in its reporting the educational innovations that communities, districts, and schools have implemented. These educational innovations comprehensively impact achievement through their focus on making smaller, more personally responsive learning environments for students. Examples include: schools within a school, teaming, multi-age learning, continuous progress, etc. Our District has embraced these innovations because we realize they are an investment in safety, achievement, joyfulness in learning, and an expression of our local voice in the greater conversation about the future of public schooling in the United States - an integrity we value.

There is an extensive Community Education program that features a full day and half day preschool program, child care for students both before and after school and all summer, and programs for community residents and parents who are new to the District.

At the elementary levels, five (5) schools provide K-4 educational programming. There is one 5/6 elementary building and a 7/8 middle school, as well as a 9/12 comprehensive high school. The high school features a "four block schedule" and a new "Freshman Academic Seminar" to integrate entering students into a very large school by keeping 'big small' in the way students are handled. The high school curriculum also features an extensive Advanced Placement curriculum and special education programs and services.

### Curriculum - Continued

Professional staff development is a priority in the District. Many factions of the staff (including support as well as instructional staff) are well versed in the theories of Choice Theory, and a climate of respect and a 'joy for learning' is conveyed from the Superintendent's office throughout the entire school community.

### **Financial Information**

This section of the 2008 annual financial report presents our discussion and analysis of the District's financial performance during the year ended 2008. Please read this in conjunction with the District's actual financial statements which immediately follow this section.

This annual report consists of three (3) parts: management's discussion and analysis (this section), the three basic financial statements, and required supplementary information. In addition, there is a section which provides other supplementary information. The statements are organized so the reader can understand the Novi Community School District financially as a whole.

The first of the basic financial statements is the *District Wide Financial Statements* which provide information about the activities of the "whole" District, presenting both an aggregate view of the District's finances and long-term view of those finances.

The second of the basic financial statements are the *Fund Financial Statements* which indicate how governmental services were financed in the short-term as well as what remains for future spending. The Fund Financial Statements look at the District's operations in more detail than the District Wide Financials by providing information about the District's most significant funds, the General Fund and the 2007 Capital Projects Fund. All other funds are presented in one column and listed as "nonmajor" funds which include: 2001 Capital Projects Fund, 2001 Sinking Fund, 1993 Debt Fund, 1997 Debt (Refinancing) Fund, 1998 Debt Fund, 2001 Debt Fund, 2002 Debt (Refinancing) Fund, 2005 Debt (Refinancing) Fund, 2007 Debt Fund, Food Service Fund, and Athletic Fund.

The last basic financial statement is the *Fiduciary Fund Statements*. These are funds with which the District act as the trustee, or fiduciary, for the assets that belong to others. The funds in this category are comprised of all of the schools' student activity funds. The District excludes these activities from the district-wide financial statements because it cannot use these assets to finance operations.

### Reporting the School District as a Whole - District-wide Financial Statements

There are two (2) types of statements under this category: the statement of net assets and the statement of activities. These statements report information about the District as a whole using accounting methods normally used in private industry. All of the current year's revenues and expenses are accounted for in these statements regardless from which fund or when they were collected or paid.

The statements show the difference between <u>all</u> of the District's assets and liabilities, thereby indicating the District's net asset worth, and is one way to measure the District's financial health or complete financial position. Over time, increases or decreases in the District's net assets, as reported in the statement of activities, are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the District's operating results. However, it must be remembered it is not the function of a public school system to generate profits; instead, a district's worth is measured by its quality of instruction and the efficiency and effectiveness of its delivery.

The statement of net assets and statement of activities report the governmental activities for the District, which encompass all of the District's services, including instruction, support services, community services, athletics, and food service. Property taxes, state aid, and State and federal grants finance most of these activities.

### Reporting the School District's Most Significant Funds - Fund Financial Statements

As heretofore mentioned, the District's fund financial statements provide detailed information about its most significant funds. Within these governmental funds all of the District's services are reported. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for future spending. They are reported using the modified accrual method of accounting, which measures cash and all other financial assets that can readily be converted to cash. These statements provide a detailed short-term view of the District's operations and help to determine whether or not there may be monies available in the near future to finance the District's programs.

# The School District as Trustee - Reporting the School District's Fiduciary Responsibilities

All of the District's fiduciary activities are reported in separate statements of fiduciary net assets. The District is only responsible for ensuring that the assets reported in these funds are used for their intended purposes.

### Financial Analysis of the District as a Whole

The "Statement of Net Assets" provides the perspective of the District as a whole. The table below provides a summary of the net assets as of June 30, 2008:

Table I Novi Community School District Net Assets - Governmental Activities As of June 30, 2008 and 2007							
2008 2007							
Assets	•						
Current and Other Assets	\$ 48,478,387	\$ 47,612,617					
Capital Assets	142,460,061	140,495,781					
Total Assets	190,938,448	188,108,398					
Liabilities							
Current Liabilities	19,904,182	16,209,883					
Long-term Liabilities	132,024,193	139,984,488					
Total Liabilities	151,928,375	156,194,371					
Net Assets							
Invested in Capital Assets, Net	•						
of Related Debt	2,555,709	(6,733,066)					
Restricted	24,698,522	29,447,680					
Unrestricted	11,755,842	9,199,413					
Total Net Assets	<u>\$ 39,010,073</u>	<u>\$ 31,914,027</u>					

The District's net assets were \$39,010,073 at June 30, 2008. Capital assets, net of related debt, totaled \$2,555,709. This compares the original cost, less depreciation of the District's capital assets, to long-term debt used to finance the acquisition of those assets. The majority of the debt will be repaid from voter-approved property taxes collected as the debt service comes due. Restricted net assets of \$24,698,522 are reported separately and include those funds deposited in the 2007 Capital Projects Fund which are legally obligated to pay for the projects, as well as equity from the debt funds which are legally obligated for debt payments only and not for the day-to-day operations of the District. The remaining amount of net assets, \$11,755,842, was unrestricted. The \$11,755,842 in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations. The unrestricted net asset balance is used for working capital and cash flow needs as well as to provide for future uncertainties. The operating results of the General Fund will have a significant impact on the change in unrestricted net assets from year-to-year.

### Financial Analysis of the District as a Whole - Continued

The results of this year's operations as a whole are reported in the "Statement of Activities" (Table II, below). This table illustrates the changes in net assets for fiscal years 2008 and 2007.

TT 11	TY						
Table							
Novi Community S							
Change in Net Assets For the Years Ended June 30, 2008 and 2007							
For the Years Ended Jun	ie 30, 2008 and 2007						
Revenues							
Program Revenues	•						
Charges for services	\$ <b>4,551,74</b> 8	\$ 4,456,482					
Operating grants and contributions	1,450,045	1,502,754					
General Revenues							
Property taxes	39,803,163	39,357,167					
State aid	36,956,531	36,977,868					
Other	<u>7,950,599</u>	6,014,892					
Total Revenues	90,712,086	88,309,163					
Expenses							
Instruction	45,555,721	46,653,519					
Support services	24,292,433	26,034,147					
Community services	2,198,486	2,329,529					
Food services	2,623,615	2,549,359					
Athletics	756,536	869,647					
Principal	240,848	3,061,652					
Interest on long-term debt	7,621,846	5,672,832					
Buildings and additions	279,603	294,573					
Other	46,952	<u>1,588</u>					
<b>Total Expenses</b>	83,616,040	87,466,846					
Increase in Net Assets	<u>\$ 7,096,046</u>	<u>\$ 842,317</u>					

As reported in the statement of activities, the revenue for all *governmental* activities this year was \$90,712,086. Certain activities were partially funded from those who benefited from the programs, such as food service, athletics, and community service (\$4,551,748); or by other governments and organizations that subsidized certain programs with grants and contributions (\$1,450,045). The remaining "public benefit" portion of governmental activities was funded by the \$39,803,163 in property taxes, \$36,956,531 in State aid, and with other revenues (\$7,950,599) such as interest, transfers from the Oakland Intermediate School District, and general entitlements. The Novi Community School District experienced an increase in net assets of \$7,096,046.

# Financial Analysis of the District as a Whole - Continued

As discussed above, the net cost shows the financial burden that was placed on the State and the District's taxpayers by each of these functions. Since property taxes for operations and State aid constitute the vast majority of the District's operating revenue, the Board of Education and the Administration must annually evaluate the needs of the District and balance those needs with the availability of these two revenue sources.

### The School District's Funds

The financial performance of the Novi Community School District as a whole is also reflected in its governmental funds. Looking at the individual funds helps the reader consider whether the District is being held accountable for the resources taxpayers and others provide to it and may give more insight into the District's overall financial health.

As the District completed this year, the governmental funds reported a combined fund balance of \$37,341,707, a decrease of \$2,122,480 from the previous year. These changes are summarized below:

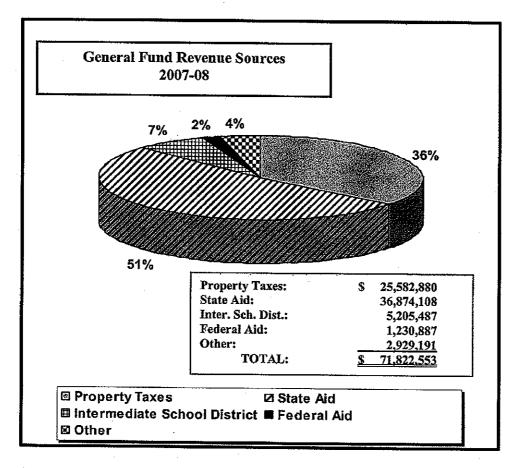
	General Fund	2007 Capital Project Fund	Other Nonmajor Govern- mental Funds	Total
Beginning fund balances	\$ 9,785,421	\$ 26,263,620	\$ 3,415,146	\$ 39,464,187
Increase (decrease)	2,935,873	(4,082,743)	(975,610)	(2,122,480)
Ending fund balances	<u>\$ 12,721,294</u>	<u>\$ 22,180,877</u>	<u>\$ 2,439,536</u>	<u>\$ 37,341,707</u>

The reason for the net decrease in equity is due primarily to expending of funds from the 2007 Capital Projects Fund, offset by reduction in General Fund expenses.

### **General Fund**

The General Fund is the primary operating fund of the District, and provides all the educational services to our students. Revenues totaled \$71,822,553 and expenses totaled \$68,598,431 and a net increase in the fund balance of \$2,935,873. As a result of this net increase, the fund's equity increased from \$9,785,421 in 2006-07 to the current balance of \$12,721,294. This balance is available to fund costs related to allowable school operating expense.

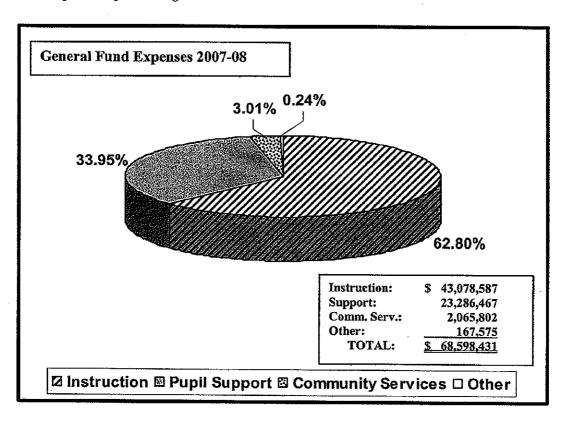
An analysis of the General Fund's revenues reveals that the District is dependant upon the State for the majority of its income. A listing of the revenue sources and their respective percentage to total income is shown on the chart below:



The General Fund expenses include those that are necessary to run the operations of the District. Basically, these expenses are categorized into four main areas: instructional services, support services, community services, and other. Instructional services are those that are directly related to the teacher in the classroom. Support services include pupil support services and operational expenses. Pupil support services include those things that "support" the student body, classroom instruction and student achievement, such as media, counseling, testing, psychological, and social work services. Operational expenses include such expenses as utilities, insurances, custodial, transportation, and administrative. Community services are those expenses related to community education including community academic and recreational classes as well as early childhood programs. Other services include debt payments and inter-fund and inter-school district transfers.

### **General Fund - Continued**

The chart below breaks down the General Fund's expenses in broad categories and indicates their respective percentages.



### 2007 Capital Projects Fund

This fund is used to pay for major construction projects within the District as indicated in a bond proposition that was passed by the voters on May 8, 2007. The bond issue generated proceeds of \$26,436,689. The bond proposition was passed for the purpose of erecting, furnishing and equipping additions to and remodeling, refurnishing and re-equipping school district buildings; acquiring and installing educational technology improvements; acquiring and installing building security systems; and developing and improving playground sites. Work is underway on all of the above projects, but none is yet completed. This fund's equity is \$22,180,877 as of June 30, 2008.

### Other Nonmajor Funds

The nonmajor funds consist of the 2001 Capital Projects Fund, Food Service Fund, Athletic Fund, Debt Funds, and the Sinking Fund. The 2001 Capital Projects Fund was fully expended this year, and there is no year-end fund equity. The Food Service Fund had a decrease in its equity amounting to \$110,196. This is due primarily to the transfer of \$170,000 of fund equity to the General Fund, a practice that will occur each year until the fund equity is drawn down to a five (5%) percent balance. The remaining 2008 equity of \$575,158 leaves the fund financially sound. The Athletic Fund had an operating loss of \$458,249 which is offset by a transfer from the General Fund. This is a common occurrence in Michigan school districts and, as such, is normally budgeted in the General Fund. The eight Debt Funds (1993 Debt Fund, 1997 Debt Fund, 1998 Debt Fund, 2001 Debt Fund, 2002 Debt Fund, 2005 Debt Fund, 2007 Debt Fund-Refunding, and the 2007 Debt Fund) have a combined equity of \$677,102 which is available for future debt obligations. This is a decrease of \$1,489,077 from the 2007 equity position. Debt millage rates are determined annually to ensure that the District accumulates sufficient resources to pay annual bond issue related debt service. The Sinking Fund had an increase in its equity position by \$635,697 to cause the 2008 equity to be \$1,187,276.

### **General Fund Budgetary Highlights**

Over the course of the year, the District revises its budget as it attempts to deal with unexpected changes in revenues and disbursements. In June of each year the original budget is adopted. This is normally based on estimates since the student count, state aid, and, oftentimes, salaries are unknown. In winter the budget is then amended to reflect actual data available. The final amendment to the budget is then adopted near the end of the fiscal year. A schedule showing the District's original and final budget amounts compared with actual amounts is provided in the required supplementary information of these financial statements.

### Capital Asset and Debt Administration

### Capital Assets

By the end of 2008, the District had invested \$142,460,061, net of depreciation, in a broad range of capital assets, including land, school buildings, athletic facilities, technology and other equipment. Table III summarizes these assets (more detailed information is found in Note 5).

Table III Novi Community School District Capital Assets As of June 30, 2008						
<u>Item</u>	_Amount_					
Land Construction-in-Progress Buildings Building Improvements Grounds Improvements Vehicles, Equipment, and Other	\$ 9,607,341 5,553,652 81,261,354 34,657,471 6,935,141 4,445,102					
Total capital assets	<u>\$142,460,061</u>					

#### Debt

At the end of this fiscal year, the District had \$136,205,000 in bonds outstanding versus \$143,164,586 in the previous year. These bonds consisted of the following:

Bond Issue	<b>Bonds Outstanding</b>
2001 Bond Issue	\$ 12,150,000
2002 Bond Issue	22,470,000
2005 Bond Issue	10,850,000
2007 Bond Issue	64,360,000
2007 Bond Issue	26,375,000
Total bonds outstanding	<u>\$ 136,205,000</u>

The State limits the amount of bonded indebtedness that school districts can issue to 15% of the assessed value of all its taxable property. This amount is far below the \$395,187,773 statutorily imposed limit.

Other obligations include accrued leases on copiers, bus notes, sick leave, and severance pay. These are detailed in Note 9.

### Factors Bearing on the District's Future

The Board of Education and the administration consider many factors when developing the District's budget. As mentioned earlier, the District is very dependant upon the State for its funding. Since 1995, school districts cannot levy any additional property taxes for general operating purposes; thus, the dependency upon State resources is magnified that much more. The majority of State aid that a district receives is calculated on a per pupil amount multiplied by a district's total enrollment (converted to full time equivalencies). Annually, the State legislature determines this per pupil amount. From 1995 to 2002 this amount has been helpful toward assisting the District to meet its financial obligations. In both the 2003-04 and 2004-05 fiscal years the State had not increased the per pupil allocation. This was primarily due to the weak condition of the State's economy. In 2005-06, the State increased the allocation by \$175 per child and in 2006-07 by \$210 per child. Despite the precarious Michigan economy, the State has granted an increase of \$48 per child in 2007-08. Predictions for 2008-09 and following years are nebulous at best. However, it appears as though the State recognizes the importance of education and its impact on "job creation".

The Novi Community School District is concerned about the future lack of State funding. The District's equity is sufficient to meet current estimated reductions, but it cannot continue to meet sustained losses over a period of time. In spite of this environment, the District will strive to maintain its long-standing commitment to academic excellence and educational opportunities for students within any financial framework.

### Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Novi Community School District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Business Office, Novi Community School District, 25345 Taft Road, Novi, Michigan 48374.

### STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental Activities
Assets	
Cash and cash equivalents (note 3)	\$ 15,112,908
Investments (note 3)	25,244,859
Property taxes receivable - net of allowance	147,771
Other receivables	•
State aid	6,539,601
Federal aid	81,551
Other	273,744
Inventories and prepaid expenses	1,077,953
Capital assets, net of accumulated depreciation (note 5)	142,460,061
Total assets	190,938,448
YJahana	
Liabilities	•
Accounts payable	5,629,220
Accrued payroll and benefits  Deferred revenue	4,912,600
	3,810
Interest payable	1,011,578
Long-term liabilities (note 9)	
Long-term liabilities due within one year	8,346,974
Debt, net of premiums and discounts	128,889,945
Deferred bond premiums	2,938,230
Postemployment severance and employee benefits payable	196,018
Total liabilities	151,928,375
Net Assets	
Invested in capital assets, net of related debt	2,555,709
Restricted for	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Specific purpose	653,267
Debt service	677,102
Capital assets	23,368,153
Unrestricted	11,755,842
	11,700,042
Total net assets	\$ 39,010,073

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

				Program	Reve	Patros	Governmental Activities Net (Expenses)
	Expenses		C	harges for Services	C	Operating Grants and Intributions	Revenues and Change in Net Assets
Functions/Programs							
Governmental activities							
Instruction	\$	45,555, <b>7</b> 21	\$	-	\$	944,097	\$ (44,611,624)
Support services		24,292,433		15,800		286,790	(23,989,843)
Food services		2,623,615		2,211,543		219,158	(192,914)
Athletic program		756,536		252,933		-	(503,603)
Community services		2,198,486		2,071,472		-	(127,014)
Principal		240,848		-		-	(240,848)
Interest on long-term debt		7,621,846		<u>-</u> :		_	(7,621,846)
Buildings and additions		279,603		-			(279,603)
Other		46,952		_			(46,952)
Total governmental activities	\$	83,616,040	\$	4,551,748	\$	1,450,045	(77,614,247)
General revenues	-						
Taxes	•						
Property taxes, levied for ge	neral	l purpose					25,517,339
Property taxes, levied for de						•	13,125,601
Property taxes, levied for car	pital	assets					1,160,223
State aid	•						,, -
Formula grants - unrestricte	d						33,619,052
Restricted							3,337,479
Intermediate school district		•					5,205,487
Investment earnings							2,185,248
Miscellaneous							597,866
Special item - loss on disposal o	f cap	ital assets					(38,002)
- F	P						(50,002)
Total general revenues						•	84,710,293
Change in Net Assets							7,096,046
Net Assets - July 1, 2007							31,914,027
Net Assets - June 30, 2008							\$ 39,010,073

### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

### ASSETS

		General Fund	Pı	2007 Capital cojects Fund		Other Nonmajor overnmental Funds	G	Total overnmental Funds
Cash and cash equivalents (note 3)	\$	12,556,059	\$	50,278	\$	2,506,571	\$	15,112,908
Investments (note 3)		-		25,244,859				25,244,859
Property taxes receivable - net of allowances Other receivables		94,985		-		52,786		147,771
State aid		6,524,401		-		15,200		6,539,601
Federal aid		53,378		-		28,173		81,551
Other		<i>79,</i> 453		192,991		1,300		273,744
Due from other funds (note 6)		60,592		-		7,330		67 <i>,</i> 922
Inventories		141,609		-		34 <i>,</i> 078		175,687
Prepaid expenses		225,089				5,067		230,156
Total assets	\$	19,735,566	\$	25,488,128	\$	2,650,505	\$	47,874,199
	LITIES	S AND FUND	BAI	LANCES				
Liabilities	ıπ	0.005.545	ф	0.007.051	Φ.	81.000		E 004 000
Accounts payable Accrued payroll and benefits	\$	2,005,747	\$	3,307,251	\$	21,292	\$	5,334,290
Due to other funds (note 6)		4,900,184		-		12,416		4,912,600
Deferred property tax revenue (note 4)		108,341		-		67,922		67,922
Deterred property tax revenue (note 4)		100,341	-			109,339		217,680
Total liabilities		7,014,272		3,307,251		210,969		10,532,492
Fund Balances								
Reserved for								
Inventories		141,609		-		34,078		175,687
Prepaid expenses		225,089		-		5,067		230,156
Encumbrances		455,244		<b>-</b>		-		455,244
Unreserved								
Designated		307,905		· •		-		307,905
Designated for debt service		-		-		677,102		677,102
Designated for capital projects		-		22,180,877		1,187,276		23,368,153
Undesignated		11,591,447		-		536,013		12,127,460
Total fund balances		12,721,294		22,180,877		2,439,536		37,341,707
Total liabilities and fund								
balances	\$	19,735,566	\$	25,488,128	\$	2,650,505	\$	47,874,199

### RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE TO GOVERNMENTAL NET ASSETS JUNE 30, 2008

Total fund balances - governmental funds	\$ 37,341,707
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, not reported as assets in governmental funds:	
Cost of capital assets Accumulated depreciation	184,621,102 (42,161,041)
Deferred bond issue costs recorded as an asset in the governmental activities - net of amortization	672,110
Property taxes and other miscellaneous receivables will be collected this year but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds	213,870
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds:	·
Bonds payable Deferred bond premiums Bus loans payable Capital leases payable Capital project retainages payable Compensated absences Severance packages payable	(136,205,000) (3,162,047) (390,000) (371,123) (294,930) (197,997) (45,000)
Accrued interest payable is not included as a liability in governmental activities	(1,011,578)
Total net assets - governmental activities	\$ 39,010,073

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

		General Fund	P	2007 Capital rojects Fund	G	Other Nonmajor overnmental Funds	G	Total overnmental Funds
Revenues								
Property taxes	\$	<b>25,582,88</b> 0	\$		\$	14,312,907	\$	39,895,787
Interest/earnings on investments		464,086		1,394,949		326,213		2,185,248
Fees and charges		2,465,105		-		2,462,277		4,927,382
State aid		36,874,108		-		82,423		36,956,531
Federal aid		1,230,887		-		219,158		1,450,045
Incoming transfers - ISD		5,205,487		-		<u> </u>		5,205,487
Total revenues		71,822,553		1,394,949		17,402,978		90,620,480
Expenditures								
Current								
Instruction and instructional - related services		43,078,587		-		_		43,078,587
Support services		23,286,467		-				23,286,467
Community services		2,065,802		-		_		2,065,802
Food services		_		-		2,490,931		2,490,931
Athletics		-				712,308		712,308
Debt service						•		• • • • • • • • • • • • • • • • • • • •
Principal		-		-		6,959,586		6,959,586
Interest		-		-		7,932,356		7,932,356
Buildings and additions		-		5,470,152		569,402		6,039,554
Other		167,575		7,540		2,254		177,369
Total expenditures		68,598,431		5,477,692		18,666,837		92,742,960
Excess (Deficiency) of Revenues Over						•		
Expenditures		3,224,122		(4,082,743)		(1,263,859)		(2,122,480)
Other Financing Sources (Uses)								
Operating transfers in/(out) (note 6)		(288,249)		<del></del> .		288,249		-
Net Change in Fund Balances		2,935,873		(4,082,743)		(975,610)		(2,122,480)
Fund Balances - July 1, 2007	<del></del>	9,785,421		26,263,620		3,415,146		39,464,187
Fund Balances - June 30, 2008	\$	12,721,294	\$	22,180,877	<u>\$</u>	2,439,536	\$	37,341,707

# RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

Total net change in fund balances - governmental funds	\$	(2,122,480)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures; in the statement		
of activities, these costs are allocated over their estimated useful lives as depreciation:		
Depreciation expense		(4 400 700)
Capital outlay subject to capitalization		(4,422,798)
Capital outray subject to capitalization		6,130,150
The net effect of other transactions involving capital assets that decreased net assets:		
Proceeds from capital leases on copiers		(370,199)
Loss on disposal of capital assets		(38,002)
Because some property taxes and other miscellaneous revenues will not be collected		•
for several months after the School District's fiscal year ends, they are not	٠,	
considered as "available" revenues in the governmental funds and are, instead,		
counted as deferred tax revenues. They are, however, recorded as revenues in the		
statement of activities		(84,759)
		(0=,137)
Some expenses are recorded in the statement of activities when incurred; they are not		
reported in governmental funds until paid:		
Accrued interest		310,510
Compensated absences		(5,097)
1		(3,071)
Repayment of principal and issuance costs are an expenditure in the governmental		
funds but not in the statement of activities (where it reduces long-term debt):		
Debt service principal		6,959,586
Installment loans on buses	-	50,000
Capital lease expenditures		246,926
		210,520
Decreases in severance liabilities are reported as expenditures when financial		
resources are used in the governmental funds		265,000
Amortization of bond premiums in the statement of activities		214,365
Amortization of bond issuance costs in the statement of activities	<u> </u>	(37,156)
Change in net assets of governmental activities	\$	7,096,046

### STATEMENT OF NET ASSETS FIDUCIARY FUNDS - TRUST AND AGENCY JUNE 30, 2008

Assets	
Cash and cash equivalents	\$ 993,885
Liabilities	
Due to student groups	 993,885
Net Assets	
Restricted for specific purpose	\$ 

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### **Note 1 - Significant Accounting Policies**

The accounting policies of the Novi Community School District, Michigan, (the School District) conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to government units. The following is a summary of the more significant policies used by the School District:

### A. Reporting Entity

The School District is governed by an elected member Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational and financial relationships that determine which of the governmental organizations are part of the School District's reporting entity, and which organizations are legally separate, component units of the School District. Based on application of the criteria, the entity does not contain component units.

### B. <u>District-wide and Fund Financial Statements</u>

The district-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. Substantially all interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the School District's government-wide activities are considered governmental activities.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

### B. <u>District-wide and Fund Financial Statements</u> - Continued

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenue are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, although the fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

# C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

#### **District-wide Statements**

The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The effect of interfund activity has been substantially eliminated from the government-wide financial statements.

Amounts reported as program revenue include: (1) charges to customers or applicant for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted State aid.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

# C. <u>Measurement Focus, Basis of Accounting, and Financial Statement Presentation</u> - Continued

### **Fund-based Statements**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as required under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, unrestricted State aid, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

Fiduciary fund statements also are reported using the economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are custodial in nature (assets equal liabilities) and do not report the measurement of results of operations.

The School District reports the following major governmental funds:

The General Fund is the School District's primary operating fund. It accounts for all financial resources of the School District, except those required to be accounted for in another fund.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

# C. <u>Measurement Focus, Basis of Accounting, and Financial Statement Presentation</u> - Continued

### Fund-based Statements - Continued

The School District's only Fiduciary Fund is the Trust Fund, which is a nonexpendable trust fund used to account for the cash receipts and disbursements of the various student activity clubs of the School District.

Additionally, the School District reports the following nonmajor governmental fund types:

The Capital Projects Funds are used to record bond proceeds and other revenue and the disbursement of money specifically designated for building construction and renovation.

The School District maintains six nonmajor governmental Debt Service Funds, which are used to account for property tax and other revenue legally restricted for payment of long-term debt.

The School District maintains two nonmajor governmental Special Revenue Funds, which account for the School District's food service and athletic activities.

# D. Assets, Liabilities, and Net Assets or Equity

### **Deposits and Investments**

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value. Pooled investment income from the General Fund and various Debt Service Funds is allocated to each fund using a weighted average of balance for the principal invested.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

### D. Assets, Liabilities, and Net Assets or Equity - Continued

### Receivables and Payables

In general, outstanding balances between funds are reported as "due to/from other funds".

All property tax and other trade receivables are shown net of an allowance for uncollectible amounts. Property taxes are levied on July 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year at which time penalties and interest are assessed and the total obligation is added to county tax rolls.

The State of Michigan utilizes a foundation allowance approach, which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from a combination of state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The State portion of the foundation is provided from the State's School Aid Fund and is recognized as revenue in accordance with state law and accounting principles generally accepted in the United States of America.

The School District also receives revenue from the State to administer certain categorical educational programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain categorical funds require an accounting to the State of the expenditures incurred. For categorical funds meeting this requirement, funds received which are not expected to be expended by the close of the fiscal year are recorded as deferred revenue. Other categorical funding is recognized when the appropriation is received. Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

### **Inventories and Prepaid Items**

Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

### D. Assets, Liabilities, and Net Assets or Equity - Continued

#### **Deferred Revenue**

Governmental funds report deferred revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, deferred revenue consists of property taxes and fees for services received prior to meeting spending restrictions or providing the related services.

#### Restricted Assets

The unspent bond proceeds of the Capital Projects Fund require amounts to be set aside for construction and capital asset acquisition. The property taxes levied in the Debt Service Fund are required to be set aside for future principal and interest payments on bonded debt. These amounts have been classified as restricted assets.

### **Capital Assets**

Capital assets, which include land, buildings, improvements other than buildings, equipment, and vehicles, are reported in the applicable governmental column in the government-wide financial statements. Capital assets are defined by the School District as assets with an individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Costs of normal repair and maintenance that do not add to the value or materially extend asset life are not capitalized. The School District does not have any infrastructure-type assets.

Buildings, improvements other than buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings	20 - 50 years
Improvements other than buildings	15 - 30 years
Equipment	5 - 20 years
Vehicles	5 - 10 years

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 1 - Significant Accounting Policies - Continued

### D. Assets, Liabilities, and Net Assets or Equity - Continued

### **Compensated Absences**

The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated annual and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who are currently eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

### **Long-term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. In the fund financial statements, governmental fund types recognize bond proceeds, premiums and discounts, as well as bond issuance costs, during the current period.

### **Fund Equity**

In the fund financial statements, governmental funds report reservation of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### Comparative Data

Comparative data is not included in the School District's financial statements.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 2 - Stewardship, Compliance and Accountability

### **Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles and State law for all governmental funds. All annual appropriations lapse at the fiscal year end. The budget document presents information by the general and major Special Revenue Fund by function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the functional level. State law requires the School District to have its budget in place by July 1st. Expenditures in excess of amounts budgeted are a violation of Michigan law. State law permits districts to amend their budgets during the year. The School District increased/decreased budgeted amounts during the year in response to changes in anticipated spending for salaries, benefits, and other expenditures.

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders and contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the goods or services have not been received as of year-end. The commitments will be reappropriated and honored during the subsequent year.

# **Excess of Expenditures Over Appropriations in Budgeted Funds**

The School District did not have significant expenditure budget variances.

### Note 3 - Deposits and Investments

The School District's deposits and investments at June 30, 2008, are composed of the following:

	Cash and Cash <u>Equivalents</u>
Demand deposits and certificates of deposit Investments in Michigan School District -	\$ 9,781,806
Liquid Asset Fund (CADRE) Petty cash and cash on hand	5,327,398 3,704
Total	<u>\$ 15,112,908</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 3 - Deposits and Investments - Continued

### **Deposits**

At June 30, 2008, the carrying amount of cash and cash equivalents was \$16,106,793, and the bank balance was \$17,506,658. Of that amount, \$700,000 was covered by Federal Depository Insurance and \$16,806,658 was uninsured and uncollateralized.

The School District believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the School District evaluates each financial institution it deposits School District funds with and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

#### **Investments**

The School District is authorized by Michigan Public Act 132 of 1986 to invest surplus monies in U.S. bonds and notes, certain commercial paper, U.S. government repurchase agreements, bankers' acceptances and mutual funds and investment pools that are composed of authorized investment vehicles.

### **Custodial Credit Risk of Investments**

Custodial credit risk is that risk that, in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The School District does not have a policy regarding credit risk. At June 30, 2008, the School District does not have investments with custodial credit risk.

#### **Interest Rate Risk**

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The School District does not have a policy restricting investment maturities. The School District minimizes interest rate risk by requiring the structuring of the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the School District's cash requirements.

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 3 - Deposits and Investments - Continued

### **Credit Risk**

State law limits investments in commercial paper to the top two rating issued by nationally recognized statistical rating organizations. The School District does not have a policy that addresses credit risk.

At June 30, 2008, the School District held investments in money market mutual funds, and U.S. Government and Agency bonds with a Standard & Poor rating of AAA. The description, fair value, and maturity range of investments held at June 30, 2008 are as follows:

Name of Investment/Description	 Fair Value	Maturity
Money Market Mutual Funds	\$ 11,794,739	N/A
U.S. Treasury Notes	4,703,267	8/31/08 - 9/30/11
U.S. Agency Bonds	 8,746,853	9/15/08 - 10/15/11
Total	\$ 25,244,859	

#### Foreign Currency Risk

Foreign currency risk is the risk that an investment denominated in the currency of a foreign country could reduce its U.S. dollar value as a result of changes in foreign currency exchange rates. State law prohibits investments in foreign currency.

### Note 4 - Deferred Revenue

Governmental funds report deferred revenue in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, deferred revenue consists of property taxes and fees for services received prior to meeting spending restrictions or providing the related services.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 5 - Capital Assets - Continued

Depreciation expense was charged to specific activities of the School District as follows:

Governmental activities:		
Instruction	\$ 2,69	97,906
Support services	1,4	15,296
Food services	· 1	32,684
Athletics	•	44,228
Community services	1	<u>32,684</u>
Total governmental activities	\$ 4,4	<u>22,798</u>

### **Construction Commitments**

The School District has active construction projects in the Sinking Fund. At year end, the School District's commitments with contractors are as follows:

		Spent to Date	Remaining Commitment
Orchard Hills Construction	\$	1,696,847	\$ 4,327,597
Village Oaks Construction		1,615,840	4,232,151
Parkview Construction		1,847,305	4,531,959
District-wide Technology/Security	·	373,036	513,167
Total	<u>\$</u>	5,533,028	<u>\$ 13,604,874</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 6 - Interfund Receivables, Payables and Transfers

The composition of interfund balances is as follows:

Funds Due To	Funds Due From Nonmajor Governmental Funds
General Fund Nonmajor Governmental Funds	\$ 60,592 
Total	\$ 67,922
	Transfers - Out General Fund
Transfers - in:	d (450 040)
Nonmajor Governmental Funds	<u>\$ (458,249)</u>
	Transfers - Out Nonmajor
	Governmental Funds
Transfers - in:	Funus
General Fund	<u>\$ 170,000</u>

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 7 - Defined Benefit Pension Plan and Postretirement Benefits

#### Plan Description

The School District participates in the Michigan Public School Employees' Retirement System (MPSERS), which is a cost-sharing multiple employer, state-wide pension plan governed by the State of Michigan. The plan provides retirement, health and death and disability benefits. Public Act Number 136 of 1945, recodified and currently operating under the provisions of Public Act Number 300 of 1980, as amended assigns the authority to establish and amend the benefit provisions of the MPSERS plan document. The MPSERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Office of Retirement Services, Michigan Public School Employees' Retirement Systems, 7150 Harris Drive, P.O. Box 30171, Lansing, Michigan 48909-7671 or by calling (517) 322-5103.

#### **Funding Policy**

The contribution requirements of the School District are established by the State of Michigan statutes and may be amended only by action of the State of Michigan Legislature. The School District is required to contribute at an actuarially determined rate. The required employer contribution rates for retirement benefits, including pension and health care benefits for the fiscal years ended September 30, 2008 and 2007 were 16.72% and 17.74%, respectively, of annual covered payroll. The actual contribution rates for pension benefits for the fiscal years ended September 30, 2008 and 2007 were 5.288% and 5.49%, respectively. The fiscal year 2007 annual covered payroll is not yet available.

The District is not responsible for the payment of retirement benefits; it is the responsibility of the State of Michigan.

#### **Postemployment Benefits**

Under the MPSERS Act, all retirees participating in the MPSERS pension plan have the option of continuing health, dental and vision coverage. Retirees having these coverages contribute an amount equivalent to 10 percent of the monthly premium amount for the dental and vision coverages. Retirees who are not yet eligible for Medicare coverage pay an amount equal to the Medicare Part B premiums. Required contributions for postemployment health care benefits are included as part of the School District's total contribution to the MPSERS plan discussed above.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 8 - Risk Management

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School District participates in the Middle Cities Risk Management Trust risk pool for claims relating to property liability, and errors and omissions; the School District is partially insured for medical benefits provided to the employees and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The shared-risk pool program in which the School District participates operates as a common risk-sharing management program for school districts in Michigan; member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

#### Note 9 - Long-Term Debt

The School District issues bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General Obligation Bonds are direct obligations and pledge the full faith and credit of the School District. Other long-term obligations include installment loans, compensated absences, and severance benefits.

Long-term obligation activity can be summarized as follows:

·	Balance July 1, 2007	Addition	ns ]	Reductions	Balance June 30, 2008	Due Within One Year
Governmental Activities Bonds Other obligations	\$143,164,586 4,567,159		- \$ ,296 _	6,959,586 <u>776,288</u>	\$ 136,205,000 <u>4,166,167</u>	\$ 7,900,000 446,974
Total governmental activities	<u>\$147,731,745</u>	\$ 375	,296 <u>\$</u>	7,735,874	<u>\$ 140,371,167</u>	<u>\$ 8,346,974</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

## Note 9 - Long-Term Debt - Continued

Total long-term debt at June 30, 2008, consists of the following:

#### **Bonds Payable**

1993 bond issue - original amount	\$ 31,898,736
Less: Bonds paid in prior years Bonds paid May 1, 2008	30,924,150 <u>974,586</u>
Bonds outstanding - June 30, 2008	<u>\$ -</u>
2001 bond issue - original amount	\$ 75,640,000
Less: Bonds paid in prior years Bonds paid May 1, 2008 Bonds refinanced	9,415,000 3,300,000 50,775,000
Bonds outstanding - June 30, 2008	<u>\$ 12,150,000</u>

<u>Year</u>	Year Rate		<u>Principal</u>	<u>Total</u>
2009 2010 2011	4.125 4.125 5.125	\$ 501,188 341,344 174,282	\$ 3,875,000 4,050,000 4,225,000	\$ 4,376,188 4,391,344 4,399,282
		<u>\$ 1,016,814</u>	<u>\$ 12,150,000</u>	<u>\$ 13,166,814</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

## Note 9 - Long-Term Debt - Continued

# **Bonds Payable** - Continued

2002 bond issue - original amount	\$ 28,460,000
Less: Bonds paid in prior years Bonds paid May 1, 2008	4,375,000 1,615,000
Bonds outstanding - June 30, 2008	<u>\$ 22,470,000</u>

<u>Year</u>	<u>Rate</u>	<u>Interest</u>	Principal	Total
2009	3.000	\$ 939,108	\$ 1,850,000	\$ 2,789,108
2010	3.150	883,608	1,815,000	2,698,608
2011	4.000	826,436	1,785,000	2,611,436
2012	3.350	<i>7</i> 55,036	1 <i>,</i> 770,000	2,525,036
2013	5.000	695,740	1,740,000	2,435,740
2014	3.700	608,740	1,740,000	2,348,740
2015	4.000	544,360	1,715,000	2,259,360
2016	4.000	<i>475,76</i> 0	1,700,000	2,175,760
2017	5.000	407,760	1,680,000	2,087,760
2018	5.000	323,760	1,675,000	1,998,760
2019	5.000	240,010	1,670,000	1,910,010
2020	5.000	156,510	1,665,000	1,821,510
2021	4.000	73,257	1,665,000	1,738,257
-		<u>\$ 6,930,085</u>	<u>\$ 22,470,000</u>	<u>\$ 29,400,085</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 9 - Long-Term Debt - Continued

### **Bonds Payable - Continued**

2005 bond issue - original amount	\$ 11,920,000
Less: Bonds paid in prior years Bonds paid May 1, 2008	1,070,000
Bonds outstanding - June 30, 2008	\$ 10,850,000

<u>Year</u>	Rate	<u>Interest</u>	<u>Principal</u>	Total
2009	3.000	\$ 469,938	\$ 1,075,000	\$ 1,544,938
2010	3.500	437,688	1,075,000	1,512,688
2011	3.500	400,063	1,075,000	1,475,063
2012	3.875	362,438	1,075,000	1,437,438
2013	5.000	320,781	1,075,000	1,395,781
2014	4.375	267,031	1,075,000	1,342,031
2015	5.000	220,000	1,100,000	1,320,000
2016	5.000	165,000	1,100,000	1,265,000
2017	5.000	110,000	1,100,000	1,210,000
2018	5.000	54,998	1,100,000	1,154,998
		<u>\$ 2,807,937</u>	<u>\$ 10,850,000</u>	<u>\$ 13,657,937</u>

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 9 - Long-Term Debt - Continued

#### Bonds Payable - Continued

2007 Refinanced bond issue - original amount \$ 64,360,000

Less: Bonds paid in prior years Bonds paid May 1, 2008

Bonds outstanding - June 30, 2008 \$ 64,360,000

Bonds payable are as follows:

Year Rate Interest Principal

<u>Year</u>	<u>Rate</u>	Interest	<u>Principal</u>	Total
2009	4.000	\$ 2,995,550	\$ 875,000	\$ 3,870,550
2010	4.000	2,960,550	1,300,000	4,260,550
2011	4.000	2,908,550	1,475,000	4,383,550
2012	4.000	2,849,550	5,845,000	8,694,550
2013	4.000	2,557,300	5,905,000	8,462,300
2014	4.000	2,262,050	5,970,000	8,232,050
2015	4.000	1,963,550	6,025,000	7,988,550
2016	4.000	1,662,300	6,075,000	7,737,300
2017	4.000	1,358,550	6,135,000	7,493,550
2018	4.000	1,051,800	6,160,000	7,211,800
2019	5.000	743,800	<b>4,725,000</b>	5,468,800
2020	4.250	554,800	4,670,000	5,224,800
2021	4.250	368,000	4,615,000	4,983,000
2022	5.000	183,400	<u>4,585,000</u>	<u>4,768,400</u>
•				
	·	<u>\$ 24,419,750</u>	<u>\$ 64,360,000</u>	<u>\$ 88,779,750</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

## Note 9 - Long-Term Debt - Continued

## Bonds Payable - Continued

2007 bond issue - original amount	. \$	26,375,000
Less: Bonds paid in prior years Bonds paid May 1, 2008		<u> </u>
Bonds outstanding - June 30, 2008	<u>\$</u>	<u>26,375,000</u>

<u>Year</u>	Rate	<u>Interest</u>	Principal	Total
2009	4.000	\$ 1,163,688	\$ 225,000	\$ 1,388,688
2010	4.000	1,154,688	500,000	1,654,688
2011	4.000	1,134,688	700,000	1,834,688
2012	4.000	1,106,688	925,000	2,031,688
2013	4.000	1,069,688	1,150,000	2,219,688
2014	4.000	1,023,688	1,200,000	2,223,688
2015	4.000	975,688	1,275,000	2,250,688
2016	4.000	924,688	1,325,000	2,249,688
2017	4.000	8 <b>7</b> 1,688	1,375,000	2,246,688
2018	4.000	816,688	1,425,000	2,241,688
2019	5.000	759,688	1,500,000	2,259,688
2020	4.250	684,688	1,575,000	2,259,688
2021	4.250	61 <i>7,7</i> 50	1,650,000	2,267,750
2022	5.000	547,626	1,775,000	2,322,626
2023	5.000	458,876	1,875,000	2,333,876
2024	5.000	365,126	1,925,000	2,290,126
2025	4.500	268,876	1,975,000	2,243,876
2026	4.500	180,000	2,000,000	2,180,000
2027	4.500	90,000	2,000,000	2,090,000
	100	<u>\$ 14,214,510</u>	<u>\$ 26,375,000</u>	<u>\$ 40,589,510</u>

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 9 - Long-Term Debt - Continued

The annual requirements to service the bonds outstanding to maturity, including both principal and interest, are as follows:

Year Ending June 30th:	<u></u>	rincipal		Interest	_	Total
2009	\$	7,900,000	\$	6,069,472	\$	13,969,472
2010		8,740,000		5 <i>,</i> 777 <i>,</i> 878		14,517,878
2011		9,260,000		5,444,019		14,704,019
2012		9,615,000		5,073,712		14,688,712
2013		9,870,000		4,643,509		14,513,509
2014 - 2018		50,950,000		16,088,099		67,038,099
2019 - 2023		31,970,000		5,388,405		37,358,405
2024 - 2028		7,900,000	_	904,002		8,804,002
Total	<u>\$ 1</u>	36,205,000	<u>\$</u>	49,389,096	<u>\$</u>	185,594,096

#### Capital Leases

The School District leases copy machines under separate capital lease arrangements in April and October 2003. The leases call for monthly payments of \$16,505 including interest through March 2008 and \$466 including interest through August 2008.

The minimum future lease payments under the capital lease obligations as of June 30, 2008 are as follows:

Year Ending June 30th:	<u></u>	<u>otal</u>
2009	\$	932
Less portion representing interest	·	8
Present value of net minimum lease payments	\$	924

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 9 - Long-Term Debt - Continued

#### **Capital Leases** - Continued

The School District leases copy machines under a separate capital lease arrangement entered into during May 2008. The lease calls for monthly payments of \$7,182 including interest through June 2013.

The minimum future lease payments under the capital lease obligation as of June 30, 2008 are as follows:

Year Ending June 30th:		<u>Total</u>
2009	\$	86,182
2010		86,183
2011		86,182
2012		86,183
2013		86,182
Total minimum lease payments		430,912
Less portion representing interest		60,713
Present value of net minimum lease payments	<u>\$</u>	<u>370,199</u>

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 9 - Long-Term Debt - Continued

### Capital Leases - Continued

The School District entered into a Lease Purchase Agreement for the purchase of four (4) school buses. The lease calls for annual payments ranging from \$52,120 to \$58,480, including interest, through 2011.

The minimum future lease payments under the capital lease obligations as of June 30, 2008 are as follows:

Year Ending June 30th:	<u>Total</u>
2009	\$ 56,360
2010	54,240
2011	52,120
Total minimum lease payments	162,720
Less portion representing interest	12,720
Present value of net minimum lease payments	<u>\$ 150,000</u>

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 9 - Long-Term Debt - Continued

#### **Capital Leases - Continued**

The School District entered into a Lease Purchase Agreement for the purchase of five (5) school buses. The lease calls for annual payments ranging from \$62,469 to \$70,428, including interest, through 2012.

The minimum future lease payments under the capital lease obligations as of June 30, 2008 are as follows:

Year Ending June 30th:	7	l'otal
2009 2010 2011 2012	\$	69,878 67,408 64,939 62,469
Total minimum lease payments		264,694
Less portion representing interest		·24,694
Present value of net minimum lease payments	<u>\$</u>	240,000
Other Long-Term Obligations		-
Other long-term obligations consist of the following:		
Severance liability Compensated absences liability	\$	45,000 197,997
Total	<u>\$</u>	<u> 242,997</u>

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

### Note 10 - Capital Projects Funds

The 2001 Capital Projects Fund includes activities funded with bonds issued after May 1, 1994. The 2001 Sinking Fund includes capital project activities funded by a .5 millage rate. The 2007 Capital Projects Fund includes activities funded with bonds issued after June 28, 2007. The following is a summary of the revenues and expenditures in the 2001 Capital Projects Fund, the 2001 Sinking Fund, and the 2007 Capital Projects Fund from inception of the funds through the current fiscal year:

	 2001 Sinking Fund	2001 Capital Projects Fund	 2007 Capital Projects Fund
Revenues Expenditures	\$ 6,959,144 5,771,867	\$ 80,363,483 80,363,483	\$ 27,960,844 5,779,967

For the 2001 and 2007 Capital Projects Funds and 2001 Sinking Fund, the School District has complied with the applicable provisions of Sections 1351(a) of the Revised School Code.

### Note 11 - Contingent Liabilities

The School District participates in a number of federally assisted grant programs. These programs are subject to program compliance audits as described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement.* The audits of these programs for and including the year ended June 30, 2008, have been conducted and reported in this audit report. However, the compliance audit reports have not yet been accepted by the grantors. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time; although the School District expects such amounts, if any, to be immaterial.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2008

#### Note 12 - Governmental Regulation

Substantially all of the School District's facilities are subject to federal, state, and local provisions regulating the discharge of materials into the environment. Compliance with these provisions has not had, nor does the School District expect such compliance to have, any material effect upon the capital expenditures, net revenue in excess of expenditures, or financial condition of the School District. Management believes that its current practices and procedures for the control and disposition of such wastes comply with applicable federal, state, and local requirements.

#### Note 13 - Compensated Absences

Teachers are provided with 15 sick days per year. An unlimited number of days can be accumulated. Upon retirement, the School District will reimburse a maximum of 35 days at rates ranging from \$50 to \$70 per day. Eligible teachers must have ten or more years of service in the School District and have not used more than six paid (sick) leave allowance days during five of the ten years preceding the severance of employment. In addition, each eligible teacher must have accumulated at least 80 days in their sick leave allowance bank.

Secretaries are provided with 15 sick days per year. An unlimited number of days can be accumulated. Upon retirement, the School District will reimburse a maximum of 35 days at rates ranging from \$20 to \$40 per day. Eligible secretaries must have ten or more years of service in the School District and have not used more than six paid (sick) leave allowance days during five of the ten years preceding the severance of employment. In addition, each eligible secretary must have accumulated at least 130 days in their sick leave allowance bank.

Custodians are provided with 15 sick days per year. An unlimited number of days can be accumulated. Upon retirement, the School District will reimburse a maximum of 50 days at the custodian's daily rate. Eligible custodians must have ten or more years of service in the School District and have accumulated at least 50 days in their sick leave allowance bank.

Bus drivers are provided with 15 sick days per year. An unlimited number of days can be accumulated. Upon retirement, the School District will reimburse accumulated days exceeding 100 at the rate of 50% of the average daily rate of pay at the time of retirement. Eligible bus drivers must have ten or more years of service in the School District and have accumulated at least 100 days in their sick leave allowance bank.

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# REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

		Original Budget	Final Budget				Variance Over (Under) Final Budget	
Revenues								
Local sources								
Taxes	\$	25,981, <b>7</b> 38	\$	25,937,819	\$	25,582,880	\$	(354,939)
Interest		255,000		400,000	·	464,086	•	64,086
Other sources		2,578,808		2,384,797		2,465,105		80,308
State sources - state school aid				-,,		_,,,,,,,,,,,,		00,500
Restricted		3,041,805		3,337,934		3,337,479		(455)
Unrestricted		32,423,675		33,536,629		33,536,629		(400)
Federal sources		• -•		,0,0->		00,000,023		_
Restricted grants		1,210,886		1,298,569		1,230,887		(67,682)
Payments from other schools and		,,		1,250,005		1,200,007		(07,002)
intermediate school districts		4,937,939	_	5,421,626		5,205,487		(216,139)
Total revenues		70,429,851		72,317,374		71,822,553		(494,821)
Expenditures								
Instructional		43,975,115		43,285,101		43,078,587		(DOC E14)
Supporting services		23,750,163		24,644,377		· · · · · ·		(206,514)
Community services		2,232,970		2,325,562		23,286,467		(1,357,910)
,	-	2,202,370	. —	2,323,302		2,065,802		(259,760)
Total expenditures		69,958,248		70,255,040		68,430,856		(1,824,184)
Other Financing Sources (Uses)								
Operating transfers - in		450,000		170,000		170,000		
Operating transfers - out		(527,609)		(515,317)		• • • •		E7 060
Principal and interest payments on loans		(167,735)		(167,575)		(458,249)		57,068
1		(107,700)		(107,575)		(167,575)		
Total other financing sources (uses)		(245,344)		(512,892)		(455,824)		57,068
Net Change in Fund Balance		226,259		1,549,442		2,935,873		(1,386,431)
Fund Balance - July 1, 2007	***	9,785,421		9,785,421		9,785,421	_	•
Fund Balance - June 30, 2008	\$	10,011,680	\$	11,334,863	\$	12,721,294	\$	(1,386,431)

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	OTHER SUPPLEME	NTARY INFORMATION	
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			Debt Ser	vice F	unds				Capital Projects Funds				
1	2002 Debt Fund	]	2005 Debt Fund		2007 Refinanced Debt Fund		2007 Debt Fund		2001 Capital Projects Fund		Sinking Fund		Total
\$	160,855	\$	102,973	\$	95,919	\$	26,194	\$	<u> </u>	\$	1,190,245	\$	2,506,571
	82		54		54		15		_		_		44,673
	7,924		4,069		10,067		2,631		-		5,005		52,786
	-		-		-		-		·		-		7,330
	•		-		-		-		-		-		34,078
					_		<u>-</u>		-				5,067
\$	168,861	\$	107,096	\$	106,040	\$	28,840	\$		<u>\$</u>	1,195,250	\$ .	2,650,505
٠											-		
					-								
\$	-	\$		\$	-	\$	-	\$	-	\$	-	\$	12,416
	-		-		~		•		•		2,969		21,292
	7,924		4,070		10,067		2,631		-		5,005		109,339
	-		<u>-</u>						-	****	-		67,922
	7,924		4,070		10,067		2,631		-		7,974		210,969
	160,937		103,026		95,973		26,209		_		<b>1,187,27</b> 6		2,439,536
\$	168,861	\$	107,096	\$	106,040	\$	28,840	\$		\$	1,195,250	\$	2,650,505

# **ANALYSIS OF 2007 TAX LEVIES**

# AND

SUMMARY OF DELINQUENT TAXES

# ANALYSIS OF 2007 TAX LEVIES FOR THE YEAR ENDED JUNE 30, 2008

Tax Rates: General Fund Homestead				. *				
Hold Harmless								2.8849
Recreational								0.9800
Sinking Fund		•						0.4932
State Millage								6.0000
Total homestead								10.3581
Non-Homestead								
General Operating								18.0000
Recreational								0.9800
Sinking Fund								0.4932
State Millage								6.0000
Total non-homestead								25.4732
Debt Fund				•				
1993 Debt			,					0.9000
2001 Debt								1.6200
2002 Debt								0.8800
2005 Debt								0.4000
2007 Refinanced Debt								1.4300
2007 Debt								0.4300
Total debt fund								5.6600
Total tax rate - Homestead Total tax rate - Non-Homestead								16.0181 31.1332
Taxable Values:	-							
City of Novi							\$ :	2,370,231,250
City of Wixom							_	2,448,670
Total taxable values							<u>\$</u>	2,372,679,920
	(	Operating	Sinking	Fund		Debt		Total
Taxes Levied			<del></del>					
City of Novi	ø	05 500 274		60 120	¢.	10 107 000	ά	20 505 450
City of Wixom	\$	25,500,274 46,477	\$ 1,1	1,208	<b>Þ</b>	13,127,238 13,860	\$	39,787,650 61,545
Total taxes levied	-	25,546,751	1,1	61,346		13,141,098		39,849,195
Taxes Collected		4						
City of Novi		25,408,875	1 1	56,122		13,094,396		39,659,393
City of Wixom		46,344	*,,	1,204		13,820		61,368
•						,	_	
Total taxes collected		25,455,219	1,1	57,326		13,108,216		39,720,761
Delinquent Taxes			•					
City of Novi	<u>\$</u>	91,399	<u>\$</u> :	4.016	\$	32,842	<u>\$</u>	128,257
City of Wixom	\$	133	<u>\$</u>	4	\$	40	<u>\$</u>	177

# SUMMARY OF DELINQUENT TAXES FOR THE YEAR ENDED JUNE 30, 2008

	General Fund		Sinking Fund	Debt <u>Fund</u>	Total	
Balance - July 1, 2007	\$	160,526	\$ 5,425	\$ <b>74,44</b> 5	\$ 240,396	
Additions						
2007 delinquent taxes		91,532	4,020	32,879	128,431	
Deductions						
Delinquent tax collections		127,661	3,317	44,048	175,026	
Prior year taxes written-off		29,411	1,122	<u>15,497</u>	46,030	
Balance - June 30, 2008	<u>\$</u>	94,986	<u>\$ 5,006</u>	<u>\$ 47,779</u>	<u>\$ 147,771</u>	

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