

ADVERTISEMENT FOR BIDS
Novi Community School District – 2020 Bond Athletics Bid Package No. 1

Project Description: The Novi Community School District's Board of Education is accepting bids to provide construction related work at Novi Middle School (49000 W. 11 Mile Road, Novi, MI 48374). Proposed work includes track repairs, installation of new scoreboard & sound system, and bleacher repairs.

Architect & Project Contact: Foresite Design, Inc.
3269 Coolidge Highway
Berkley, MI 48072
(248) 547-7757
Michael Sims mike@foresitedesign.com
Questions addressed ONLY to Foresite Design during Bidding Period. Failure to follow instruction may lead to rejection of Bid.

Bid Documents: Bid Documents including Bid Forms may be obtained directly from Foresite Design. Please email Christy O'Berry at christy@foresitedesign.com for access.
Bid Documents may also be obtained from local plan rooms (GRBX, CAM, etc.).
Bid Documents will be available on or after Thursday, April 9, 2020.

Non-Mandatory Prebid Walk-Through Due to Executive Order 2020-15 there will not be a prebid walk-through. If bidders require a site visit, they shall contact Michael Sims at (248) 547-7757 to make arrangements.

Bid Due Date: Friday, April 24, 2020 at 10:00 am EST
Under Executive Order 2020-15, NCSD is under "minimum basic operations: due to the COVID -19 crisis. Therefore, all bidders are to submit bids electronically via email to e-Builder at the email address noted below. If any bidder is unable to submit bids electronically, they shall contact Kevin Donnelly at 586-703-1044 for alternative arrangements.

Email Submission Address: Novi2020AthleticsBP1@docs.e-builder.net

Public Bid Opening: Bids are due electronically and will be timestamped at the required date/time to the attention of Jill Minnick. At the time the bid packages are due, all bids will be opened and read aloud remotely via Zoom starting on **Friday, April 24, 2020 at 10:15 am (EST)**. Meeting URL: <https://plantemoran.zoom.us/j/640798949>, or by call-in US: [1-646-876-9923 \(640798949#\)](tel:1-646-876-9923).

The Board of Education will not open, consider, nor accept a bid received after the date and time specified. All late bid proposals will be returned to the bidder unopened.

Bid Bond: A Bid Bond executed by a Treasury listed surety company acceptable to the Novi Community School District or a cashier's check in the amount of at least 5% of the sum of the proposal shall be submitted with Bid. Bid bonds shall be submitted electronically with the bid submission, if a cashier's check is provided submit a photocopy with bid submission followed by hard copy if requested. All proposals shall be firm for a period of sixty (60) days.

Labor and Material & Performance Bond Successful bidders whose proposals are \$50,000 or more will be required to furnish satisfactory Performance and Payments Bonds by a Treasury listed surety in the amount of 100% of their bid. The cost of Bond(s) shall be included in each proposal.

Nonexempt: This project is a non-prevailing wage project and is not tax exempt for State sales tax and/or use tax. All materials and supplies incorporated and used in construction of the work and becoming a permanent part of this project will not be exempt from State Sales Tax and/or Use Tax. All required Sales Tax/Use Tax shall be included in the bid price.

Disclosure Statements: Bids shall be **accompanied by a sworn and notarized statement** disclosing any familial relationship that exists between the Owner and any employee of bidder and any member of the Board of Education or the superintendent. Additionally, bids shall be accompanied by a sworn and notarized statement for the **Iran Economic Sanctions Act Affidavit of Compliance**. Bids not accompanied with these sworn and notarized statements will not be accepted by the Board.

Contract Award: The Board of Education reserves the right to reject any and/or all bids in whole or in part and waive any informality or irregularity therein, or to award the Contract to other than the low bidder, in its sole discretion. The Novi Community School District reserves the right to accept the bid which in its opinion, is in the best interest of the Owner.